

SCHOOL DISTRICT OF HILBERT  
VILLAGES OF HARRISON, HILBERT, SHERWOOD AND POTTER  
TOWNS OF BRILLION, WOODVILLE, CHILTON, RANTOUL AND STOCKBRIDGE

REGULAR BOARD MEETING  
BOARD OF EDUCATION

DATE: **Monday, August 18, 2025**  
TIME: **6:00 P.M.**  
LOCATION: **Board Room - A123**

**INVEST, INTERACT, INSPIRE...EVERY CHILD, EVERY DAY!**

I. MEETING OPENING

A. Call to Order

Meeting called to order by President of the Board, Mr. Jerry Franczek, at \_\_\_\_\_ p.m.

This meeting is a meeting of the Hilbert Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

B. Roll Call and Declaration of Quorum

Roll Call:

Mr. Scott Bradley, Director	_____	_____	_____	_____	_____	_____	_____
Mr. Jerry Franczek, President	_____	_____	_____	_____	_____	_____	_____
Mr. Jesse Jensen, Director	_____	_____	_____	_____	_____	_____	_____
Mr. Craig Kesler, Treasurer	_____	_____	_____	_____	_____	_____	_____
Mr. Raymond Mueller, Vice-President	_____	_____	_____	_____	_____	_____	_____
Ms. Holly Plate, Director	_____	_____	_____	_____	_____	_____	_____
Ms. Erin Propson, Clerk	_____	_____	_____	_____	_____	_____	_____

Declaration of Quorum

The president of the board declared a quorum was present and directed the board to proceed with the regular order of business.

C. Pledge of Allegiance

D. Consent Agenda Items

Items that usually do not require discussion or an explanation as to the reason for school board action are included as one item and acted upon as one motion. However, any school board member may, prior to the vote to approve, make a motion to consider one or more of the items separately.

1. It is recommended that the submitted agenda be adopted as presented/amended. Motion by \_\_\_\_\_, second by \_\_\_\_\_. Motion carried/lost.
2. It is recommended that the submitted minutes of the June 16 Board Meeting be accepted as presented/amended. Motion by \_\_\_\_\_, second by \_\_\_\_\_. Motion carried/lost.

E. Payment of bills (vouchers)

1. It is recommended to approve payment of regular vouchers 70537 through 70540, 2288 through 2300, 143825 through 143859, and 252600002 through 252600024. Motion by \_\_\_\_\_, second by \_\_\_\_\_. Motion carried/lost.

2. Financial Report.

F. Staff Presentations

1. Maintenance Report (2<sup>nd</sup> meeting of the month).

G. Public Comment

1. Members of the audience may speak on any issue on the agenda or on any other area of interest.
2. The school board may discuss issues raised during the audience participation portion but shall not take action unless the item is on the agenda.
3. No audience participation will be allowed once this portion of the meeting has ended.

## II. ACTION ITEMS

This category includes those items on which the school board is expected to reach a decision during the meeting.

1. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the Police School Liaison Officer services from the Calumet County Sheriff's Department for the 2025-2026 school year. Motion by carried/lost.
  
2. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the second and final reading of Board Policy Update 34.2. Motion by carried/lost.
  - Bylaw 0100 - Definitions.
  - Bylaw 0144.5 - Board Member Behavior, Communications and Code of Conduct.
  - Bylaw 0166.1 - Consent Agenda.
  - Policy 1461 - Unrequested Leaves of Absence/Fitness for Duty.
  - Policy 2440.01 - Summer or Interim School Attendance.
  - Policy 2522 - Library Media Centers.
  - Policy 3120.04 - Employment of Substitutes.
  - Policy 3120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities.
  - Policy 3431 - Employee Leaves.
  - Policy 4431 - Employee Leaves.
  - Policy 3432 - Employee Paid Time Off.
  - Policy 4432 - Employee Paid Time Off.
  - Policy 4124 - Notice of Reasonable Assurance of Employment.
  - Policy 4140 - Termination and Resignation.
  - Policy 4213 - Student Supervision and Welfare.
  - Policy 5112 - Entrance Age.
  - Policy 5310.01 - Emergency Nursing Services/Plan.
  - Policy 5411 - Third Grade Promotion and Retention: At-Risk Students.
  - Policy 5464 - Early Graduation.
  - Policy 5505 - Academic Honesty.
  - Policy 5530 - Student Use or Possession of Intoxicants, Drugs, or paraphernalia.
  - Policy 7440.03 - Small Unmanned Aircraft Systems (Drones).
  - Policy 7450 - Property Inventory.
  - Policy 7455 - Accounting System for Capital Assets.
  - Policy 7460 - Conservation of Natural and Material Resources.
  - Policy 7530.02 - Staff and School Officials Use of Personal Communication Devices.
  - Policy 8120 - Volunteers.
  - Policy 8420 - School Safety.
  - Policy 8500 - Food Services.
  - Policy 8510 - Wellness.
  - Policy 8531 - Free and Reduced-Price Meals.
  - Policy 8540 - Vending Machines.

- Policy 8550 - Competitive Food Sales.
- Policy 9151 - Use of Cameras and Other Recording Devices in Locker Rooms.

3. Presentation of the Fall Coaches:

Volleyball - Middle School Coaches: OPEN (8th)  
 5<sup>th</sup>/6<sup>th</sup> Grade Coaches: Lauren Brochtrup (6th)

III. DISCUSSION ITEMS

Those items that require discussion but upon which action is not anticipated.

- A. Correspondence from a non-school source.
- B. Principal/Activities Director Reports (2<sup>nd</sup> meeting of the month only, unless necessary).
  - Opening School Updates.
  - Middle/High School Redefining Ready Scorecard.
- C. Superintendent's Report (2<sup>nd</sup> meeting of the month only, unless necessary)
  - Long Range Facility Plan (Fund 46).
  - Summer Maintenance Update.
  - District Professional Learning and Teaching Plan for 2025-2026.
  - August In-service Agenda and New Teacher Orientation Update.
  - Opening School Report and District Calendar.
  - WASB Regional Meeting (Kiel) - Tuesday, October 21, 2025 at 6:00 p.m.
- D. Information and comments from board members.
  - Legislative Update (Jerry Franczek).

IV. INFORMATION ITEMS

Those items that require no action or discussion unless a school board member asks for clarification.

1. Future meeting dates:

1. Hilbert Wolves Athletic Boosters – Wednesday, September 3, 2025 at 6:00 p.m.
2. Hilbert Parent Network Meeting - Wednesday, September 3, 2025 at 7:00 p.m.
3. Hilbert PTO Meeting - Monday, September 8, 2025 at 6:00 p.m.
4. School Board Meeting – Monday, September 22, 2025 at 6:00 p.m.

2. Student/Staff Activities:

1. Staff In-service Days – August 25, 26, 27 and 28, 2025.
2. District Open House for School Families – Thursday, August 28, 2025 from 4:00 to 6:00 p.m.
3. First Day of School – Tuesday, September 2, 2025 at 8:00 a.m.
4. Picture Day for Students and Staff – Thursday, October 7, 2025.
5. Homecoming Week – Monday, October 13 to Saturday, October 18, 2025.
6. Homecoming Dance – Saturday, October 18, 2025 from 8:00 to 11:00 p.m.

3. Suggested agenda items:

1. District Action Plan and Goals for the 2025-2026 School Year.
2. Forward Exam Results from Spring 2025.
3. Student Enrollment Update for 2025-2026.

V. ADJOURNMENT

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn meeting at \_\_\_\_\_ p.m. Motion carried/lost.