

SCHOOL DISTRICT OF HILBERT  
VILLAGES OF HARRISON, HILBERT, SHERWOOD AND POTTER  
TOWNS OF BRILLION, WOODVILLE, CHILTON, RANTOUL AND STOCKBRIDGE

REGULAR BOARD MEETING  
BOARD OF EDUCATION

DATE: **Monday, August 19, 2024**  
TIME: **6:30 P.M.**  
LOCATION: **High School Commons**

**INVEST, INTERACT, INSPIRE...EVERY CHILD, EVERY DAY!**

I. MEETING OPENING

A. Call to Order

Meeting called to order by President of the Board, Mr. Jerry Franczek, at \_\_\_\_\_ p.m.

This meeting is a meeting of the Hilbert Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

B. Roll Call and Declaration of Quorum

Roll Call:

Mr. Scott Bradley, Director	_____	_____	_____	_____	_____	_____	_____
Mr. Jerry Franczek, President	_____	_____	_____	_____	_____	_____	_____
Mr. Jesse Jensen, Director	_____	_____	_____	_____	_____	_____	_____
Mr. Craig Kesler, Treasurer	_____	_____	_____	_____	_____	_____	_____
Mr. Raymond Mueller, Vice-President	_____	_____	_____	_____	_____	_____	_____
Ms. Holly Plate, Director	_____	_____	_____	_____	_____	_____	_____
Ms. Erin Propson, Clerk	_____	_____	_____	_____	_____	_____	_____

Declaration of Quorum

The president of the board declared a quorum was present and directed the board to proceed with the regular order of business.

C. Pledge of Allegiance

D. Consent Agenda Items

Items that usually do not require discussion or an explanation as to the reason for school board action are included as one item and acted upon as one motion. However, any school board member may, prior to the vote to approve, make a motion to consider one or more of the items separately.

1. It is recommended that the submitted agenda be adopted as presented/amended. Motion by \_\_\_\_\_, second by \_\_\_\_\_. Motion carried/lost.
2. It is recommended that the submitted minutes of the July 22 Board Meeting be accepted as presented/amended. Motion by \_\_\_\_\_, second by \_\_\_\_\_. Motion carried/lost.

E. Payment of bills (vouchers)

1. It is recommended to approve payment of regular vouchers 70457 through 70460, 2106 through 2116, 143347 through 143405, and 242500001 through 242500024. Motion by \_\_\_\_\_, second by \_\_\_\_\_. Motion carried/lost.
2. Financial Report.

F. Staff Presentations

1. Maintenance Report (2<sup>nd</sup> meeting of the month).

G. Public Comment

1. Members of the audience may speak on any issue on the agenda or on any other area of interest.
2. The school board may discuss issues raised during the audience participation portion but shall not take action unless the item is on the agenda.
3. No audience participation will be allowed once this portion of the meeting has ended.

## II. ACTION ITEMS

This category includes those items on which the school board is expected to reach a decision during the meeting.

1. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the hiring of Stephanie Westbrook as the new K-12 Choir teacher for the 2024-2025 school year. Motion carried/lost.
2. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the resignation of Andrea Thomas as the K-12 art teacher effective immediately. Motion carried/lost.
3. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the hiring of Penny Petrie as the new K-12 Art teacher for the 2024-2025 school year. Motion carried/lost.
4. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the Police School Liaison Officer services from the Calumet County Sheriff's Department for the 2024-2025 school year. Motion by carried/lost.
5. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the second and final reading of Board Policy Update 33.2. Motion by carried/lost.
  - Board Policy 0164 - Meetings.
  - Board Policy 0174 - Annual Report.
  - Board Policy 2131 - Educational Outcome Goals and Expectations.
  - Board Policy 2340 - District-Sponsored Trips.
  - Board Policy 3120.04 - Employment of Substitutes.
  - Board Policy 4120.04 - Employment of Substitutes.
  - Board Policy 3120.08 - Employment of Personnel for Co-Curricular/Extra-CurricularActivities.
  - Board Policy 3431 - Employee Leaves.
  - Board Policy 4431 - Employee Leaves.
  - Board Policy 4162 - Controlled Substance and Alcohol Policy for Employees that Transport Students (rescind).
  - Board Policy 8601 - Controlled Substance and Alcohol Policy for Employees that Transport Students (renumbered/revised).
  - Board Policy 5200 - Attendance.
  - Board Policy 5330 - Administration of medication/Emergency Care.
  - Board Policy 5430 - Valedictorian Selection Procedure and Class Rank.
  - Board Policy 5460 - Graduation Requirements (was Standards for Awarding High School Diploma).

- Board Policy 5505 - Academic Honesty.
- Board Policy 5610 - Suspension and Expulsion.
- Board Policy 5610.03 - Alternatives to Expulsion and Reentry Plans (New).
- Board Policy 5771 - Search and Seizure.
- Board Policy 6423 - Use of Credit Cards.
- Board Policy 7540.05 - Assistive Technology and Services.
- Board Policy 7544 - Use of Social Media.
- Board Policy 8395 - Student Mental Health Services.
- Board Policy 8500 - Food Services.
- Board Policy 8510 - Wellness.
- Board Policy 8531 - Free and Reduced-Priced Meals.
- Board Policy 8540 - Vending Machines.
- Board Policy 8550 - Competitive Food Sales.
- Board Policy 8600 - Transportation.
- Board Policy 8640 - Transportation for Field and Other District-Sponsored Trips (rescind).
- Board Policy 8651 - Nonroutine Use of School Buses (rescind).
- Board Policy 8660 - Transportation by Private Vehicle for District-Sponsored Activities or Trips.
- Board Policy 8680 - Transportation Services Contracts.

6. Presentation of the Fall Coaches:

Cross - Co - Head Coaches: Stephanie Ott and Mike Rajsich  
Country

Poms - Head Coach:  
/Dance

III. DISCUSSION ITEMS

Those items that require discussion but upon which action is not anticipated.

- A. Correspondence from a non-school source.
- B. Principal/Activities Director Reports (2<sup>nd</sup> meeting of the month only, unless necessary).
- Opening School Updates.
  - Middle/High School Redefining Ready Scorecard.
  - W.I.A.A. Award of Excellence School.
  - Act 20 - New Reading Law Update.
- C. Superintendent's Report (2<sup>nd</sup> meeting of the month only, unless necessary)
- Construction Project Update.
  - Ribbon Cutting and Open House Event - Wednesday, September 4, 2024.
  - Summer Maintenance Update.

- District Professional Learning and Teaching Plan for 2024-2025.
- August In-service Agenda and New Teacher Orientation Update.
- Lighting Audit and Application for Rural Grant for Lighting.
- Opening School Report and District Calendar.
- WASB Regional Meeting (Kiel) - Tuesday, September 24, 2024 at 6:00 p.m.

- D. Information and comments from board members.
- Legislative Update (Jerry Franczek).

#### IV. INFORMATION ITEMS

Those items that require no action or discussion unless a school board member asks for clarification.

##### 1. Future meeting dates:

1. Hilbert Wolves Athletic Boosters – Wednesday, September 4, 2024 at 6:00 p.m.
2. School Board Meeting – Monday, September 16, 2024 at 6:30 p.m.

##### 2. Student/Staff Activities:

1. Staff In-service Days – August 26, 27, 28 and 29, 2024.
2. District Open House for School Families – Thursday, August 29, 2024 from 4:00 to 6:00 p.m.
3. First Day of School – Tuesday, September 3, 2024 at 8:00 a.m.
4. Picture Day for Students and Staff – Thursday, October 3, 2024.
5. Homecoming Week – Monday, October 7 to Saturday, October 12, 2024.
6. Homecoming Dance – Saturday, October 12, 2024 from 8:00 to 11:00 p.m.

##### 3. Suggested agenda items:

1. District Action Plan and Goals for the 2024-2025 School Year.
2. Forward Exam Results from Spring 2024.
3. Student Enrollment Update for 2024-2025.
4. Update on the Transition to Skyward for the Student Information System.

#### V. ADJOURNMENT

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn meeting at \_\_\_\_\_ p.m. Motion carried/lost.