

SCHOOL DISTRICT OF HILBERT  
VILLAGES OF HARRISON, HILBERT, SHERWOOD AND POTTER  
TOWNS OF BRILLION, WOODVILLE, CHILTON, RANTOUL AND STOCKBRIDGE

REGULAR BOARD MEETING  
BOARD OF EDUCATION

DATE: **Monday, December 16, 2024**  
TIME: **6:00 P.M.**  
LOCATION: **Board Room - A123**

**INVEST, INTERACT, INSPIRE...EVERY CHILD, EVERY DAY!**

I. MEETING OPENING

A. Call to Order

Meeting called to order by President of the Board, Mr. Jerry Franczek, at \_\_\_\_\_ p.m.

This meeting is a meeting of the Hilbert Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

B. Roll Call and Declaration of Quorum

Roll Call:

Mr. Scott Bradley, Director	_____	_____	_____	_____	_____	_____	_____
Mr. Jerry Franczek, President	_____	_____	_____	_____	_____	_____	_____
Mr. Jesse Jensen, Director	_____	_____	_____	_____	_____	_____	_____
Mr. Craig Kesler, Treasurer	_____	_____	_____	_____	_____	_____	_____
Mr. Raymond Mueller, Vice-President	_____	_____	_____	_____	_____	_____	_____
Ms. Holly Plate, Director	_____	_____	_____	_____	_____	_____	_____
Ms. Erin Propson, Clerk	_____	_____	_____	_____	_____	_____	_____

Declaration of Quorum

The president of the board declared a quorum was present and directed the board to proceed with the regular order of business.

C. Pledge of Allegiance

D. Consent Agenda Items

Items that usually do not require discussion or an explanation as to the reason for school board action are included as one item and acted upon as one motion. However, any school board member may, prior to the vote to approve, make a motion to consider one or more of the items separately.

1. It is recommended that the submitted agenda be adopted as presented/amended. Motion by \_\_\_\_\_, second by \_\_\_\_\_. Motion carried/lost.
2. It is recommended that the submitted minutes of the November 18 Board Meeting be accepted as presented/amended. Motion by \_\_\_\_\_, second by \_\_\_\_\_. Motion carried/lost.

E. Payment of bills (vouchers)

1. It is recommended to approve payment of regular vouchers 70472 through 70481, 2166 through 2181, 143551 through 143580, and 242500184 through 242500209. Motion by \_\_\_\_\_, second by \_\_\_\_\_. Motion carried/lost.
2. Financial Report.

F. Staff Presentations

1. Maintenance Report (2<sup>nd</sup> meeting of the month).

G. Public Comment

1. Members of the audience may speak on any issue on the agenda or on any other area of interest.
2. The school board may discuss issues raised during the audience participation portion but shall not take action unless the item is on the agenda.
3. No audience participation will be allowed once this portion of the meeting has ended.

## II. ACTION ITEMS

This category includes those items on which the school board is expected to reach a decision during the meeting.

1. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the Annual School Safety Drill Report submitted by District Administrator, Anthony Sweere as required under Act 143. Motion carried/lost.
2. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the use of interest earnings from the referendum project to complete lighting upgrades in the school buildings. Motion carried/lost.
3. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the second and final reading of Board Policy EDGAR Updates. Motion by carried/lost.
  - Board Policy 3440 - Job-Related Expenses
  - Board Policy 4440 - Job-Related Expenses
  - Board Policy 6110 - Grant Funds
  - Board Policy 6111 - Internal Controls
  - Board Policy 6112 - Cash Management of Grants
  - Board Policy 6114 - Cost Principles - Spending Federal Funds
  - Board Policy 6325 - Procurement - Federal Grants/Funds
  - Board Policy 7310 - Disposition of Personal Property
  - Board Policy 7450 - Property Inventory

## III. DISCUSSION ITEMS

Those items that require discussion but upon which action is not anticipated.

- A. Correspondence from a non-school source.
- B. Principal/Activities Director Reports (2<sup>nd</sup> meeting of the month only, unless necessary).
  - School and District Report Cards.
  - ACCESS Testing Update.
  - Winter Concert Review.
- C. Superintendent's Report (2<sup>nd</sup> meeting of the month only, unless necessary)
  - Construction Project Update.
  - Digital Mapping Grant through the Office of School Security.
  - SRM Training from the Office of School Security.
  - Gruett's Partnership.
  - State Education Convention January 21-24, 2025.
  - Board of Education Election Papers (Scott Bradley, Holly Plate, Erin Propson).

- D. Information and comments from board members.
- Legislative Update (Jerry Franczek).

#### IV. INFORMATION ITEMS

Those items that require no action or discussion unless a school board member asks for clarification.

1. Future meeting dates:

1. Hilbert Wolves Athletic Boosters – Wednesday, January 8, 2025 at 6:00 p.m.
2. Parent Network Meeting - Wednesday, January 8, 2025 at 7:00 p.m.
3. Elementary PTO Meeting - Monday, January 13, 2025 at 6:00 p.m.
4. School Board Meeting – Monday, January 20, 2025 at 5:30 p.m. (National Honor Society Induction to follow at 7:00 p.m.).

2. Student/Staff Activities:

1. Holiday Break - Monday, December 23, 2024 to Wednesday, January 1, 2025.
2. End of the 2nd Quarter/1st Semester - Thursday, January 16, 2025
3. No School (Teacher Workday) - Friday, January 17, 2025.
4. National Honor Society Induction - Monday, January 20, 2025 at 7:00 p.m.

3. Suggested agenda items:

1. Approval of openings for open enrollment in the 2025-2026 school year according to Board Policy #5113 – Open Enrollment Program.
2. Staff Salary and Benefits Committee (Jerry Franczek, Erin Propson, Holly Plate).
3. Administrative Contracts.
4. First Reading of NEOLA Board Policy Updates 34.1.

- V. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to go into Closed Session as permitted under State Statute 19.85 (1) c (district administrator evaluation). Motion carried/lost.

- VI. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to reconvene into Open Session as permitted under State Statute 19.85 (2). Motion carried/lost.

#### VII. ADJOURNMENT

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn meeting at \_\_\_\_\_ p.m. Motion carried/lost.