

SCHOOL DISTRICT OF HILBERT
VILLAGES OF HARRISON, HILBERT, SHERWOOD AND POTTER
TOWNS OF BRILLION, WOODVILLE, CHILTON, RANTOUL AND STOCKBRIDGE

REGULAR BOARD MEETING
BOARD OF EDUCATION

DATE: **Monday, December 18, 2023**
TIME: **5:30 P.M.**
LOCATION: **Board Room - A123**

I. MEETING OPENING

A. Call to Order

Meeting called to order by President of the Board, Mr. Jerry Franczek, at _____ p.m.

This meeting is a meeting of the Hilbert Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

B. Roll Call and Declaration of Quorum

Roll Call:

Mr. Scott Bradley, Director	_____	_____	_____	_____	_____	_____	_____
Mr. Jerry Franczek, President	_____	_____	_____	_____	_____	_____	_____
Mr. Jesse Jensen, Director	_____	_____	_____	_____	_____	_____	_____
Mr. Craig Kesler, Treasurer	_____	_____	_____	_____	_____	_____	_____
Mr. Raymond Mueller, Vice-President	_____	_____	_____	_____	_____	_____	_____
Ms. Holly Plate, Director	_____	_____	_____	_____	_____	_____	_____
Ms. Erin Propson, Clerk	_____	_____	_____	_____	_____	_____	_____

Declaration of Quorum

The president of the board declared a quorum was present and directed the board to proceed with the regular order of business.

C. Pledge of Allegiance

D. Consent Agenda Items

Items that usually do not require discussion or an explanation as to the reason for school board action are included as one item and acted upon as one motion. However, any school board member may, prior to the vote to approve, make a motion to consider one or more of the items separately.

1. It is recommended that the submitted agenda be adopted as presented/amended. Motion by _____, second by _____. Motion carried/lost.
2. It is recommended that the submitted minutes of the November 20 Board Meeting be accepted as presented/amended. Motion by _____, second by _____. Motion carried/lost.

E. Payment of bills (vouchers)

1. It is recommended to approve payment of regular vouchers 70395 through 70402, 1990 through 2001, 142965 through 143009, and 232400172 through 232400205. Motion by _____, second by _____. Motion carried/lost.
2. Financial Report.

F. Staff Presentations

1. Maintenance Report (2nd meeting of the month).

G. Public Comment

1. Members of the audience may speak on any issue on the agenda or on any other area of interest.
2. The school board may discuss issues raised during the audience participation portion but shall not take action unless the item is on the agenda.
3. No audience participation will be allowed once this portion of the meeting has ended.

II. ACTION ITEMS

This category includes those items on which the school board is expected to reach a decision during the meeting.

1. Motion by _____, second by _____, to approve the Annual School Safety Drill Report submitted by District Administrator, Anthony Sweere as required under Act 143. Motion carried/lost.
2. Motion by _____, second by _____, to approve moving forward on initial furniture and equipment purchases for the referendum project. Motion carried/lost.
3. Motion by _____, second by _____, to approve the maternity leave from March 8, 2024 through May 31, 2024 as requested by a staff member, according to Board Policy 3430.01 Family and Medical Leave of Absence. Motion by carried/lost.

III. DISCUSSION ITEMS

Those items that require discussion but upon which action is not anticipated.

- A. Correspondence from a non-school source.
- B. Principal/Activities Director Reports (2nd meeting of the month only, unless necessary).
 - ACCESS Testing Update.
 - Winter Concert Review.
 - E.L.L. Support.
- C. Superintendent's Report (2nd meeting of the month only, unless necessary)
 - Construction Project Update.
 - Furniture, Equipment, Weight Room Donations and Ordering Timeline.
 - Board of Education Election Papers (Jerry Franczek and Jesse Jensen).
- D. Information and comments from board members.
 - Legislative Update (Jerry Franczek).

IV. INFORMATION ITEMS

Those items that require no action or discussion unless a school board member asks for clarification.

1. Future meeting dates:
 1. Hilbert Wolves Athletic Boosters – Wednesday, January 3, 2024 at 6:00 p.m.
 2. Parent Network Meeting - Wednesday, January 3, 2024 at 7:00 p.m.
 3. Elementary PTO Meeting - Monday, January 8, 2024 at 6:00 p.m.
 4. **School Board Meeting – Monday, January 22, 2024 at 5:30 p.m.**

2. Student/Staff Activities:

1. Holiday Break - Monday, December 25, 2023 to Monday, January 1, 2024.
2. End of the 2nd Quarter/1st Semester - Thursday, January 18, 2024
3. No School (Teacher Workday) - Friday, January 19, 2024.
4. National Honor Society Induction - Monday, January 22, 2024 at 7:00 p.m.

3. Suggested agenda items:

1. Approval of openings for open enrollment in the 2024-2025 school year according to Board Policy #5113 – Open Enrollment Program.
2. Staff Salary and Benefits Committee (Jerry Franczek, Erin Propson, Holly Plate).
3. Closed Session for the Evaluation of the District Administrator.
4. Administrative Contracts.

V. ADJOURNMENT

Motion by _____, second by _____ to adjourn meeting at _____ p.m. Motion carried/lost.