

SCHOOL DISTRICT OF HILBERT  
VILLAGES OF HARRISON, HILBERT, SHERWOOD AND POTTER  
TOWNS OF BRILLION, WOODVILLE, CHILTON, RANTOUL AND STOCKBRIDGE

REGULAR BOARD MEETING  
BOARD OF EDUCATION

DATE: **Monday, May 12, 2025**  
TIME: **6:00 P.M.**  
LOCATION: **Board Room - A123**

**INVEST, INTERACT, INSPIRE...EVERY CHILD, EVERY DAY!**

I. MEETING OPENING

A. Call to Order

Meeting called to order by President of the Board, Mr. Jerry Franczek, at \_\_\_\_\_ p.m.

This meeting is a meeting of the Hilbert Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

B. Roll Call and Declaration of Quorum

Roll Call:

Mr. Scott Bradley, Director	_____	_____	_____	_____	_____	_____	_____
Mr. Jerry Franczek, President	_____	_____	_____	_____	_____	_____	_____
Mr. Jesse Jensen, Director	_____	_____	_____	_____	_____	_____	_____
Mr. Craig Kesler, Treasurer	_____	_____	_____	_____	_____	_____	_____
Mr. Raymond Mueller, Vice-President	_____	_____	_____	_____	_____	_____	_____
Ms. Holly Plate, Director	_____	_____	_____	_____	_____	_____	_____
Ms. Erin Propson, Clerk	_____	_____	_____	_____	_____	_____	_____

Declaration of Quorum

The president of the board declared a quorum was present and directed the board to proceed with the regular order of business.

C. Pledge of Allegiance

D. Official swearing in of the candidates (Holly Plate, Erin Propson and Scott Bradley) to the School Board for the next three year term of 2025-2026, 2026-2027 and 2027-2028.

E. Election of President Pro-Tem to serve as election of officers \_\_\_\_\_.

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

F. Election of Officers for the coming year.

President \_\_\_\_\_

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

Vice-President \_\_\_\_\_

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

Clerk \_\_\_\_\_

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

Treasurer \_\_\_\_\_

Motion by \_\_\_\_\_, second by \_\_\_\_\_.

#### Appointments

Delegate to the CESA #7 Annual Convention  
(Wednesday, May 14, 2025 at 6:30 p.m.)

\_\_\_\_\_Jerry Franzcek\_\_\_\_\_

Delegate to the WASB Convention

\_\_\_\_\_

Alternate to the WASB Convention

\_\_\_\_\_

Calendar Committee

\_\_\_\_\_

Co-curricular Counsel

\_\_\_\_\_

Scholarship Committee

\_\_\_\_\_

#### Standing Board Committees

Staff Salary & Benefits Committee (Chairperson)

\_\_\_\_\_

\_\_\_\_\_

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Insurance Committee

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Budget/Finance Committee

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G. Consent Agenda Items

Items that usually do not require discussion or an explanation as to the reason for school board action are included as one item and acted upon as one motion. However, any school board member may, prior to the vote to approve, make a motion to consider one or more of the items separately.

1. It is recommended that the submitted agenda be adopted as presented/amended. Motion by \_\_\_\_\_, second by \_\_\_\_\_. Motion carried/lost.
2. It is recommended that the submitted minutes of the April 21 Board Meeting be accepted as presented/amended. Motion by \_\_\_\_\_, second by \_\_\_\_\_. Motion carried/lost.

H. Payment of bills (vouchers)

1. It is recommended to approve payment of regular vouchers 70511 through 70519, 2242 through 2257, 143698 through 143750, and 242500425 through 242500464. Motion by \_\_\_\_\_, second by \_\_\_\_\_. Motion carried/lost.
2. Financial Report.

I. Staff Presentations

1. Maintenance Report (2<sup>nd</sup> meeting of the month).

J. Public Comment

1. Members of the audience may speak on any issue on the agenda or on any other area of interest.
2. The school board may discuss issues raised during the audience participation portion but shall not take action unless the item is on the agenda.
3. No audience participation will be allowed once this portion of the meeting has ended.

## II. ACTION ITEMS

This category includes those items on which the school board is expected to reach a decision during the meeting.

1. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the applications for open enrollment students for the 2025-2026 school year. Motion carried/lost.
2. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the school lunch prices for the 2025-2026 school year as recommended by Jason Grenzer, Business Manager, and Lori Ott, Food Service Director. Motion carried/lost.
3. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the Teacher Employment Handbook for the 2025-2026 school year. Motion carried/lost.
4. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the Support Staff Handbook for the 2025-2026 school year. Motion carried/lost.
5. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve joining the Quad County Insurance Consortium on July 1, 2025 with WCA-GHT as the District's Health Insurance Carrier as recommended by the School Board Insurance Committee. Motion carried/lost.

## III. DISCUSSION ITEMS

Those items that require discussion but upon which action is not anticipated.

- A. Correspondence from a non-school source.
- B. Principal/Activities Director Reports (2<sup>nd</sup> meeting of the month only, unless necessary).
  - Senior Mock Interviews Recap.
  - End of the Year Planning for Elementary, Middle and High School.
  - Summer School Update.
  - Name, Image and Likeness (WIAA approved).
- C. Superintendent's Report (2<sup>nd</sup> meeting of the month only, unless necessary)
  - Academic/Scholarship Ceremony Recap.
  - Graduation Preparation/School Board Attendance at Graduation.
  - DPI IDEA Collection and Audit for 2025-2026 School Year.
  - Title VI Certification Update.

- D. Information and comments from board members.
- Legislative Update (Jerry Franczek).

#### IV. INFORMATION ITEMS

Those items that require no action or discussion unless a school board member asks for clarification.

1. Future meeting dates:

1. Hilbert Wolves Athletic Boosters – Wednesday, June 4, 2025 at 6:00 p.m.
2. Elementary PTO Meeting - Monday, June 9, 2025 at 6:00 p.m.
3. School Board Meeting – Monday, June 16, 2025 at 6:00 p.m.
4. **School Board and Annual Meeting on Monday, July 28, 2025.**

2. Student/Staff Activities:

1. AP Precalculus Exam - Tuesday, May 13, 2025 at 8:00 p.m.
2. Elementary Art and Music Night - Tuesday, May 13, 2025 at 6:30 p.m.
3. Middle School Band/Choir Concert - Friday, May 16, 2025 at 1:30 p.m.
4. H.S. Spring Band/Choir Concert – Sunday, May 18, 2025 at 6:00 p.m.
5. High School Graduation – Friday, May 23, 2025 at 7:00 p.m.
6. Memorial Day (No School) – Monday, May 26, 2025.
7. Last Day of School – Wednesday, June 4, 2025.

3. Suggested agenda items:

1. Approval of the Attendance Area from the Local Private Schools.
2. Approval of the WIAA Membership for the 2025-2026 school year.
3. Approval of the Preliminary Budget for the 2025-2026 School Year.
4. Approval of Agenda for the Annual Meeting on Monday, July 28, 2025 at 6:00 p.m.
5. Approval of the ESSA Consolidated Grant for the 2025-2026 School Year.
6. Approval of the Student Co-curricular Handbook for the 2025-2026 school year.

#### V. ADJOURNMENT

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn meeting at \_\_\_\_\_ p.m. Motion carried/lost.