

SCHOOL DISTRICT OF HILBERT
VILLAGES OF HARRISON, HILBERT, SHERWOOD AND POTTER
TOWNS OF BRILLION, WOODVILLE, CHILTON, RANTOUL AND STOCKBRIDGE

REGULAR BOARD MEETING
BOARD OF EDUCATION

DATE: **Monday, May 15, 2023**
TIME: **6:30 P.M.**
LOCATION: **Board Room - A123**

I. MEETING OPENING

A. Call to Order

Meeting called to order by President of the Board, Mr. Jerry Franczek, at _____ p.m.

This meeting is a meeting of the Hilbert Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

B. Roll Call and Declaration of Quorum

Roll Call:

Mr. Scott Bradley, Director	_____	_____	_____	_____	_____	_____	_____
Mr. Jerry Franczek, President	_____	_____	_____	_____	_____	_____	_____
Mr. Jesse Jensen, Director	_____	_____	_____	_____	_____	_____	_____
Mr. Craig Kesler, Treasurer	_____	_____	_____	_____	_____	_____	_____
Mr. Raymond Mueller, Vice-President	_____	_____	_____	_____	_____	_____	_____
Ms. Holly Plate, Director	_____	_____	_____	_____	_____	_____	_____
Ms. Erin Propson, Clerk	_____	_____	_____	_____	_____	_____	_____

Declaration of Quorum

The president of the board declared a quorum was present and directed the board to proceed with the regular order of business.

C. Pledge of Allegiance

D. Election of President Pro-Tem to serve as election of officers _____.

Motion by _____, second by _____.

E. Election of Officers for the coming year.

President _____

Motion by _____, second by _____.

Vice-President _____

Motion by _____, second by _____.

Clerk _____

Motion by _____, second by _____.

Treasurer _____

Motion by _____, second by _____.

Appointments

Delegate to the CESA #7 Annual Convention
(Wednesday, May 10, 2023 at 6:00 p.m.) _____

Delegate to the WASB Convention _____

 Alternate to the WASB Convention _____

Calendar Committee _____

Co-curricular Counsel _____

Scholarship Committee _____

Standing Board Committees

Staff Salary & Benefits Committee (Chairperson) _____

Insurance Committee _____

Budget/Finance Committee

F. Consent Agenda Items

Items that usually do not require discussion or an explanation as to the reason for school board action are included as one item and acted upon as one motion. However, any school board member may, prior to the vote to approve, make a motion to consider one or more of the items separately.

1. It is recommended that the submitted agenda be adopted as presented/amended. Motion by _____, second by _____. Motion carried/lost.
2. It is recommended that the submitted minutes of the April 17 Board Meeting be accepted as presented/amended. Motion by _____, second by _____. Motion carried/lost.

G. Payment of bills (vouchers)

1. It is recommended to approve payment of regular vouchers 70349 through 70359, 906, 1897 through 1911, 142529, 142626 through 142666, and 222300380 through 222300422. Motion by _____, second by _____. Motion carried/lost.
2. Financial Report.

H. Staff Presentations

1. Maintenance Report (2nd meeting of the month).
2. School Reopening Plan for 2022-2023 School Year Update #4.
3. Long Range Facility Planning and Capital Improvement Fund 46.

I. Public Comment

1. Members of the audience may speak on any issue on the agenda or on any other area of interest.
2. The school board may discuss issues raised during the audience participation portion but shall not take action unless the item is on the agenda.
3. No audience participation will be allowed once this portion of the meeting has ended.

II. ACTION ITEMS

This category includes those items on which the school board is expected to reach a decision during the meeting.

1. Motion by _____, second by _____, to approve the applications for open enrollment students for the 2023-2024 school year. Motion carried/lost.
2. Motion by _____, seconded by _____, to approve the resignation letter of Dan Winkler, high school science teacher, effective at the end of the 2022-2023 school year. Motion by carried/lost.
3. Motion by _____, second by _____, to approve the 2023-2024 salary and benefits package for the teaching staff as recommended by the Staff Salary and Benefits Committee. Motion carried/lost.
4. Motion by _____, second by _____, to approve the 2023-2024 salary and benefits package for the administration and support staff as recommended by the Staff Salary and Benefits Committee. Motion carried/lost.
5. Motion by _____, second by _____, to approve the hiring of Taylor Grissman as the new High School Social Studies teacher for the 2023-2024 school year. Motion carried/lost.
6. Motion by _____, second by _____, to approve the second and final reading of Board Policy #5410 - Promotion, Placement and Retention. Motion carried/lost.
7. Motion by _____, second by _____, to approve the proposal by Athletic Field Services, Inc. to complete the resurfacing of the track at the cost of \$68,700 through Fund 46. Motion carried/lost.
8. Motion by _____, second by _____, to approve the proposal by Macco's Commercial Interiors at the cost of \$7284.00 to complete the replacement of carpet in two rooms and a locker room office. Completion of this project to be completed through Fund 46. Motion carried/lost.
9. Motion by _____, second by _____, to approve the school lunch prices for the 2023-2024 school year as recommended by Jason Grenzer, business manager, and Lori Ott, food service director. Motion carried/lost.
10. Motion by _____, second by _____, to approve the CESA #7 Contract of Services for the 2023-2024 school year. Motion carried/lost.

III. DISCUSSION ITEMS

Those items that require discussion but upon which action is not anticipated.

- A. Correspondence from a non-school source.
- B. Principal/Activities Director Reports (2nd meeting of the month only, unless necessary).
 - Update on Softball and Golf for 2023-2024.
 - Senior Mock Interviews Recap.
 - End of Year Planning for Elementary, Middle and High School.
 - Summer School Update.
 - Therapy Dog Update.
- C. Superintendent's Report (2nd meeting of the month only, unless necessary)
 - Construction Project Update.
 - Academic/Scholarship Ceremony Recap.
 - Graduation Preparation/School Board Attendance.
 - Membership Audit Completed for the DPI.
 - Bids Accepted for Storage Garage.
 - Safe Haven Defense System.
 - H.S. Science and Technology Education Teaching Positions.
- D. Information and comments from board members.
 - Legislative Update (Jerry Franczek).
 - AI/Chat-GPT Discussion.
 - Human Growth and Development Citizens Advisory Committee (TBD)

IV. INFORMATION ITEMS

Those items that require no action or discussion unless a school board member asks for clarification.

- 1. Future meeting dates:
 - 1. Hilbert Wolves Athletic Boosters – Wednesday, June 7, 2023 at 6:00 p.m.
 - 2. Regular School Board Meeting – Monday, June 19, 2023 at 6:30 p.m.
- 2. Student/Staff Activities:
 - 1. Middle School Band/Choir Concert - Tuesday, May 16, 2022 at 6:30 p.m.
 - 2. H.S. Spring Band Choir Concert – Sunday, May 21, 2023 at 6:00 p.m.
 - 3. High School Graduation – Friday, May 26, 2022 at 8:00 p.m.
 - 4. Memorial Day (No School) – Monday, May 30, 2022.
 - 5. Last Day of School – Wednesday, June 8, 2022.
- 3. Suggested agenda items:
 - 1. Approval of the WIAA Membership for the 2023-2024 school year.
 - 2. Approval of the hiring of the new Technology Education Teacher.
 - 3. Approval of the hiring of the new High School Science Teacher.

4. Approval of Teacher and Support Staff Handbooks for the 2023-2024 school year.
5. Approval of the Student Co-curricular Handbook for the 2023-2024 school year.
6. Approval of the Preliminary Budget for the 2023-2024 School Year.
7. Approval of Agenda for the Annual Meeting on Monday, July 24, 2023 at 6:00 p.m.
8. Approval of the ESSA Consolidated Grant for the 2023-2024 School Year.
9. Approval of the Purchase, Training and Implementation of a Therapy Dog Program in our District.
10. Notification of the New General Records Schedule for the State of Wisconsin.

V. ADJOURNMENT

Motion by _____, second by _____ to adjourn meeting at _____ p.m. Motion carried/lost.