

SCHOOL DISTRICT OF HILBERT  
VILLAGES OF HARRISON, HILBERT, SHERWOOD AND POTTER  
TOWNS OF BRILLION, WOODVILLE, CHILTON, RANTOUL AND STOCKBRIDGE

REGULAR BOARD MEETING  
BOARD OF EDUCATION

DATE: **Monday, June 19, 2023**  
TIME: **6:30 P.M.**  
LOCATION: **MS/HS Library**

I. MEETING OPENING

A. Call to Order

Meeting called to order by President of the Board, Mr. Jerry Franczek, at \_\_\_\_\_ p.m.

This meeting is a meeting of the Hilbert Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

B. Roll Call and Declaration of Quorum

Roll Call:

Mr. Scott Bradley, Director	_____	_____	_____	_____	_____	_____	_____
Mr. Jerry Franczek, President	_____	_____	_____	_____	_____	_____	_____
Mr. Jesse Jensen, Director	_____	_____	_____	_____	_____	_____	_____
Mr. Craig Kesler, Treasurer	_____	_____	_____	_____	_____	_____	_____
Mr. Raymond Mueller, Vice-President	_____	_____	_____	_____	_____	_____	_____
Ms. Holly Plate, Director	_____	_____	_____	_____	_____	_____	_____
Ms. Erin Propson, Clerk	_____	_____	_____	_____	_____	_____	_____

Declaration of Quorum

The president of the board declared a quorum was present and directed the board to proceed with the regular order of business.

C. Pledge of Allegiance

D. Consent Agenda Items

Items that usually do not require discussion or an explanation as to the reason for school board action are included as one item and acted upon as one motion. However, any school board member may, prior to the vote to approve, make a motion to consider one or more of the items separately.

1. It is recommended that the submitted agenda be adopted as presented/amended. Motion by \_\_\_\_\_, second by \_\_\_\_\_. Motion carried/lost.
2. It is recommended that the submitted minutes of the May 30 Board Meeting be accepted as presented/amended. Motion by \_\_\_\_\_, second by \_\_\_\_\_. Motion carried/lost.

E. Payment of bills (vouchers)

1. It is recommended to approve payment of regular vouchers 70360 through 70363, 1912 through 1926, 142667 through 142718, and 222300423 through 222300467. Motion by \_\_\_\_\_, second by \_\_\_\_\_. Motion carried/lost.
2. Financial Report.

F. Staff Presentations

1. Maintenance Report (2<sup>nd</sup> meeting of the month).
2. Youth Apprenticeship Presentation for 2022-2023 - Dawn Grenzer-Stumpf, CESA 6.

G. Public Comment

1. Members of the audience may speak on any issue on the agenda or on any other area of interest.
2. The school board may discuss issues raised during the audience participation portion but shall not take action unless the item is on the agenda.
3. No audience participation will be allowed once this portion of the meeting has ended.

## II. ACTION ITEMS

This category includes those items on which the school board is expected to reach a decision during the meeting.

1. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the preliminary school budget for the 2023-2024 school year. Motion carried/lost.
2. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the agenda for the Annual Meeting to be held on July 24, 2023 at 6:00 PM. Motion carried/lost.
3. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the Teacher Employment Handbook for the 2023-2024 school year. Motion carried/lost.
4. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the Support Staff Handbook for the 2023-2024 school year. Motion carried/lost.
5. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the student co-curricular handbook for the 2023-2024 school year. Motion carried/lost.
6. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the W.I.A.A. Membership for the 2023-2024 school year. Motion carried/lost.
7. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the ESSA Consolidated Grant for the 2023-2024 school year. Motion carried/lost.
8. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the proposal by Safe Haven Defense to install riot control film on the front entrance of the school at the cost of \$7,948.00. This will be project will be completed through Fund 46. Motion carried/lost.
9. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the resignation of Emily Geiger effective at the end of the 2022-2023 school year. Motion carried/lost.
10. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the the resignation of Abbey Behnke effective at the end of the 2022-2023 school year. Motion carried/lost.
11. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the resignation of Joe Hietpas effective at the end of the 2022-2023 school year. Motion carried/lost.

12. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the hiring of Jason Giordano as the new High School Science teacher for the 2023-2024 school year. Motion carried/lost.
13. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the hiring of Emma Sweere as the new 4th Grade teacher for the 2023-2024 school year. Motion carried/lost.
14. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the hiring of Mikayla Zyduck as the new Kindergarten teacher for the 2023-2024 school year. Motion carried/lost.
15. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the hiring of Melissa Zwart as the maintenance custodian for the District.. Motion carried/lost.

### III. DISCUSSION ITEMS

Those items that require discussion but upon which action is not anticipated.

- A. Correspondence from a non-school source.
- B. Principal/Activities Director Reports (2<sup>nd</sup> meeting of the month only, unless necessary).
  - Graduation Recap.
  - Jostens Yearbook Program of Excellence.
  - Summer School Update.
- C. Superintendent's Report (2<sup>nd</sup> meeting of the month only, unless necessary)
  - Construction Project Update.
  - Athletic Director Update.
  - H.S. Technology Education Teaching Position.
  - Update on New General Records Schedule for the State of Wisconsin.
  - Calumet County Special Education Program Update.
  - Health Insurance Benefits Consultant Change.
- D. Information and comments from board members.
  - Legislative Update (Jerry Franczek).
  - Human Growth and Development Citizens Advisory Committee (TBD)

IV. INFORMATION ITEMS

Those items that require no action or discussion unless a school board member asks for clarification.

1. Future meeting dates:

1. Hilbert Wolves Athletic Boosters – Wednesday, July 12, 2023 at 6:00 p.m.
2. Annual Meeting - Monday, July 24, 2023 at 6:00 p.m.
3. **Regular School Board Meeting – Monday, July 24, 2023 at 6:30 p.m.**

2. Student/Staff Activities:

1. Co-curricular Meeting – Monday, July 31, 2023 at 6:30 p.m.

3. Suggested agenda items:

1. Notification of the New General Records Schedule for the State of Wisconsin.
2. Approval of the Student Handbooks for the 2023-2024 School Year.
3. Adoption of the District Special Education Policies and Procedures Manual.
4. Approval of the District Safety Plan for the 2023-2024 School Year.
5. Presentation of Fall Coaches for 2023-2024.
6. Seclusion and Restraint Report to the Board of Education from the 2022-2023 School Year.
7. Student Academic Standards for the 2023-2024 school year.

V. ADJOURNMENT

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn meeting at \_\_\_\_\_ p.m. Motion carried/lost.