

SCHOOL DISTRICT OF HILBERT
VILLAGES OF HARRISON, HILBERT, SHERWOOD AND POTTER
TOWNS OF BRILLION, WOODVILLE, CHILTON, RANTOUL AND STOCKBRIDGE

REGULAR BOARD MEETING
BOARD OF EDUCATION

DATE: **Monday, February 17, 2020**
TIME: **5:30 P.M.**
LOCATION: **Hilbert High School – Library**

I. MEETING OPENING

A. Call to Order

Meeting called to order by President of the Board, Mr. Jerry Franczek, at _____ p.m.

This meeting is a meeting of the Hilbert Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

B. Roll Call and Declaration of Quorum

Roll Call:

Mr. Jerry Franczek, President	_____	_____	_____	_____	_____	_____	_____
Mr. Jesse Jensen, Director	_____	_____	_____	_____	_____	_____	_____
Mrs. Leann Kaser, Director	_____	_____	_____	_____	_____	_____	_____
Mr. Craig Kesler, Treasurer	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
Mr. Tom Konen, Director	_____	_____	_____	_____	_____	_____	_____
Mr. Raymond Mueller, Vice-President	_____	_____	_____	_____	_____	_____	_____
Mrs. Erin Propson, Clerk	_____	_____	_____	_____	_____	_____	_____

Declaration of Quorum

The president of the board declared a quorum was present and directed the board to proceed with the regular order of business.

C. Pledge of Allegiance

D. Consent Agenda Items

Items that usually do not require discussion or an explanation as to the reason for school board action are included as one item and acted upon as one motion. However, any school board member may, prior to the vote to approve, make a motion to consider one or more of the items separately.

1. It is recommended that the submitted agenda be adopted as presented/amended. Motion by _____, second by _____. Motion carried/lost.
2. It is recommended that the submitted minutes of the January 20 Regular Board Meeting be accepted as presented/amended. Motion by _____, second by _____. Motion carried/lost.
3. It is recommended that the submitted minutes of the January 20 Closed Board Meeting be accepted as presented/amended. Motion by _____, second by _____. Motion carried/lost.

E. Payment of bills (vouchers)

1. It is recommended to approve payment of regular vouchers 70126 through 70133, 1331 through 1348, 140848 through 140888, and 192000239 through 192000287 Motion by _____, second by _____. Motion carried/lost.
2. Financial Report.

F. Staff Presentations

1. Maintenance Report (2nd meeting of the month).
2. High School Robotics Team Demonstration - Tim Hoffman, Craig Koch and Students.

G. Public Comment

1. Members of the audience may speak on any issue on the agenda or on any other area of interest.
2. The school board may discuss issues raised during the audience participation portion but shall not take action unless the item is on the agenda.
3. No audience participation will be allowed once this portion of the meeting has ended.

II. ACTION ITEMS

This category includes those items on which the school board is expected to reach a decision during the meeting.

1. Motion by _____, second by _____, to approve the Academic Excellence Award to Alison LaBerge, according to Board Policy 5451.01. Motion carried/lost.

2. Motion by _____, second by _____, to approve the Technical Excellence Higher Education Scholarship to Jacob Averkamp, according to Board Policy 5451.02. Motion carried/lost.

3. Motion by _____, second by _____, to approve the retirement of Craig Koch, High School Science Teacher, effective at the end of his 2019-2020 contract. Motion carried/lost.

4. Board of Canvassers for the April 7th Election:

5. Motion Presentation of Spring Coaches:
Track: Mike Breckheimer, Head Track Coach
Tom Kamps, Assistant Track Coach
Matt Kuhn, Assistant Track Coach
Amanda Hackbarth, Assistant Track Coach
Lexi Schaffer, Volunteer Assistant Track Coach
MS Track: Rick Thiel, Head Coach
Pat Rigoni, Assistant Coach

Baseball: Stan Diedrich, Head Baseball Coach
Vacant, JV Baseball Coach
Steve Helms, Volunteer Assistant Baseball Coach
Wes Bunnell, Volunteer Assistant Baseball Coach

6. First reading of the following Board Policies:

- Policy 0100 - Definitions.
- Policy 7540 - Technology.
- Policy 7540.2 - Web Content, Apps, and Services.
- Policy 7540.04 - Staff Technology Acceptable Use and Safety.
- Policy 7544 - Use of Social Media.
- Policy 0121 - Authority.
- Policy 0142.5 - Vacancies.
- Policy 0143 - Authority of Individual Board Members.
- Policies 0144.3, 1130, 3230, 4230 - Conflict of Interest.
- Policy 0164.2 - Special Meetings.
- Policy 0167.6 - Email-Public Records.
- Policy 0167.7 - Use of Personal Communication Devices.
- Policy 0174.2 - School Performance Report.
- Policies 1213, 3213, 4213 - Student Supervision and Welfare.
- Policy 1241 - Non-Reemployment of the District Administrator.
- Policies 1461, 3161, 4161 - Unrequested Leaves of Absence/Fitness for Duty.
- Policy 2210 - Curriculum Development.
- Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity.
- Policy 2260.1 - Section 504/ADA Prohibition Against Discrimination Based on Disability.
- Policy 2261 - Title 1 Services.
- Policy 2261.01 - Parent and Family Member Participation in Title 1 Programs.
- Policy 2261.03 - District and School Report Card (NEW).
- Policy 2271.01 - Start College Now Program.
- Policy 2370 - Educational Options Provided by the District (NEW).
- Policy 2700.01 - School Performance and Accountability Reports.
- Policies 3122.01 and 4122.01 - Drug-Free Workplace.
- Policy 3125 - Educator Licensing.
- Policies 3340 and 4340 - Grievance Procedure.
- Policies 1622, 3362, and 4362 - Employee Anti-Harassment.
- Policies 3410.01 and 4410.01 - Compensation for Part-time Staff.
- Policy 1619.01, 3419.02, and 4419.02 - Privacy Protections of Fully Insured Group Health Plans.
- Policies 3430 and 4430 - Leaves of Absence.
- Policies 3431 and 4431 - Employees Leave.
- Policy 5113 - Open Enrollment Program.
- Policy 5200 - Attendance.
- Policy 5200.01 - Full-Time Student.
- Policy 5330 - Administration of Medication.
- Policy 5461 - Children At-Risk of Not Graduating from High School.
- Policy 5517 - Student Anti-Harassment.
- Policy 5630 - Corporal Punishment.
- Policy 6220 - Budget Preparation.

- Policy 6325 - Procurement-Federal Grants/Funds.
- Policy 6520 - Payroll Deductions.
- Policy 6800 - System of Accounting.
- Policy 7440.01 - Video Surveillance and Electronic Monitoring.
- Policy 7455 - Accounting System for Fixed Assets.
- Policy 7540.01 - Technology Privacy.
- Policy 7540.03 - Student Technology Acceptable Use and Safety.
- Policy 8146 - Notification of Educational Options.
- Policy 8310 - Public Records.
- Policy 8320 - Personnel Records.
- Policy 8320.01 - Unauthorized Acquisition of Staff Personal Information.
- Policy 8330 - Students Records.
- Policy 8390 - Animals On District Property.
- Policy 8800 - Religious and Patriotic Ceremonies and Observances.
- Policy 9130 - Public Requests, Suggestions, or Complaints.

III. DISCUSSION ITEMS

Those items requiring discussion but upon which action is not anticipated.

- A. Correspondence from non-school source
- B. Principal/Activities Director Reports (2nd meeting of the month only, unless necessary)
- C. Superintendent's Report (2nd meeting of the month only, unless necessary)
 - TEACH Grant - \$10,000 for Network and Cyber Security Assessments Update.
 - Small Rural School Achievement Grant Application.
 - PSLO increase in time consideration starting in the 2020-2021 school year.
 - February 21 Staff Development Preview.
 - Violet and Ruben Laack Memorial Fund.
 - Preparation for the State assessments (ACT, ACT WorkKeys, ACT Aspire, Forward Exam, DLM Exam).
- D. Information and comments from board members.
 - Legislative Update (Jerry Franczek).
 - WASB State Education Convention Update.

IV. INFORMATION ITEMS

Those items that require no action or discussion unless a school board member asks for clarification.

1. Future meeting dates:

1. Parent Network Meeting – Wednesday, February 19 at 6:30 p.m.
2. Hilbert Wolves Athletic Boosters – Wednesday, March 4, 2020 at 6:00 p.m.
3. Elementary PTO Meeting – Monday, March 9, 2020 at 6:00 p.m.

4. Regular School Board Meeting – Monday, March 16, 2020 at 6:30 p.m.
2. Student/Staff Activities:
 1. National Honor Society Induction - Monday, February 17, 2020 at 7:00 p.m.
 2. Teacher In-service (No School) – Friday, February 21, 2020.
 3. ACT Plus Writing Test for Juniors – Tuesday, March 3, 2020.
 4. Destination Imagination Regionals @ Hilbert – Saturday, March 14, 2020.
 5. High School Musical (Anything Goes) – Friday, March 27 (7:00 p.m.), Saturday, March 28 (2:00/7:00 p.m.) and Sunday, March 29 (2:00 p.m.), 2020.
 6. End of the 3rd Quarter – Wednesday, March 30, 2020.
3. Suggested agenda items:
 1. Staff Salary and Benefits Committee (Jerry Franczek, Craig Kesler, Erin Propson).
 2. Board Policy updates including Social Media Policy addition - Second Reading.
 3. Teacher contracts for the 2020-2021 School Year.
 4. Youth Options Approval for the Fall 2020.
 5. CESA #7 Contract of Services for the 2020-2021 school year.
 6. Maintenance Projects for the Summer of 2020.
 7. Federal School Report Card Notification.

V. ADJOURNMENT

Motion by _____, second by _____ to adjourn meeting at _____ p.m. Motion carried/lost.