

SCHOOL DISTRICT OF HILBERT  
VILLAGES OF HARRISON, HILBERT, SHERWOOD AND POTTER  
TOWNS OF BRILLION, WOODVILLE, CHILTON, RANTOUL AND STOCKBRIDGE

REGULAR BOARD MEETING  
BOARD OF EDUCATION

DATE: **Monday, March 16, 2020**  
TIME: **6:30 P.M.**  
LOCATION: **Hilbert High School – Library**

I. MEETING OPENING

A. Call to Order

Meeting called to order by President of the Board, Mr. Jerry Franczek, at \_\_\_\_\_ p.m.

This meeting is a meeting of the Hilbert Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

B. Roll Call and Declaration of Quorum

Roll Call:

Mr. Jerry Franczek, President	_____	_____	_____	_____	_____	_____	_____
Mr. Jesse Jensen, Director	_____	_____	_____	_____	_____	_____	_____
Mrs. Leann Kaser, Director	_____	_____	_____	_____	_____	_____	_____
Mr. Craig Kesler, Treasurer	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
Mr. Tom Konen, Director	_____	_____	_____	_____	_____	_____	_____
Mr. Raymond Mueller, Vice-President	_____	_____	_____	_____	_____	_____	_____
Mrs. Erin Propson, Clerk	_____	_____	_____	_____	_____	_____	_____

Declaration of Quorum

The president of the board declared a quorum was present and directed the board to proceed with the regular order of business.

C. Pledge of Allegiance

D. Consent Agenda Items

Items that usually do not require discussion or an explanation as to the reason for school board action are included as one item and acted upon as one motion. However, any school board member may, prior to the vote to approve, make a motion to consider one or more of the items separately.

1. It is recommended that the submitted agenda be adopted as presented/amended. Motion by \_\_\_\_\_, second by \_\_\_\_\_. Motion carried/lost.
2. It is recommended that the submitted minutes of the February 17 Regular Board Meeting be accepted as presented/amended. Motion by \_\_\_\_\_, second by \_\_\_\_\_. Motion carried/lost.

E. Payment of bills (vouchers)

1. It is recommended to approve payment of regular vouchers 70134 through 70137, 1349 through 1364, 140889 through 140950, and 192000288 through 192000354 Motion by \_\_\_\_\_, second by \_\_\_\_\_. Motion carried/lost.
2. Financial Report.

F. Staff Presentations

1. Maintenance Report (2<sup>nd</sup> meeting of the month).

G. Public Comment

1. Members of the audience may speak on any issue on the agenda or on any other area of interest.
2. The school board may discuss issues raised during the audience participation portion but shall not take action unless the item is on the agenda.
3. No audience participation will be allowed once this portion of the meeting has ended.

## II. ACTION ITEMS

This category includes those items on which the school board is expected to reach a decision during the meeting.

1. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the increase in Police School Liaison Officer services from the Calumet County Sheriff's Department for the 2020-2021 school year. Motion by carried/lost.
2. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the increase in substitute teacher pay for the 2020-2021 school year. Motion by carried/lost.
3. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the addition of an elementary school teacher for the 2020-2021 school year. Motion by carried/lost.
4. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the second and final reading of the following Board Policies. Motion carried/lost.
  - Policy 0100 - Definitions.
  - Policy 7540 - Technology.
  - Policy 7540.2 - Web Content, Apps, and Services.
  - Policy 7540.04 - Staff Technology Acceptable Use and Safety.
  - Policy 7544 - Use of Social Media.
  - Policy 0121 - Authority.
  - Policy 0142.5 - Vacancies.
  - Policy 0143 - Authority of Individual Board Members.
  - Policies 0144.3, 1130, 3230, 4230 - Conflict of Interest.
  - Policy 0164.2 - Special Meetings.
  - Policy 0167.6 - Email-Public Records.
  - Policy 0167.7 - Use of Personal Communication Devices.
  - Policy 0174.2 - School Performance Report.
  - Policies 1213, 3213, 4213 - Student Supervision and Welfare.
  - Policy 1241 - Non-Reemployment of the District Administrator.
  - Policies 1461, 3161, 4161 - Unrequested Leaves of Absence/Fitness for Duty.
  - Policy 2210 - Curriculum Development.
  - Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity.
  - Policy 2260.1 - Section 504/ADA Prohibition Against Discrimination Based on Disability.
  - Policy 2261 - Title 1 Services.
  - Policy 2261.01 - Parent and Family Member Participation in Title 1 Programs.
  - Policy 2261.03 - District and School Report Card (NEW).
  - Policy 2271.01 - Start College Now Program.
  - Policy 2370 - Educational Options Provided by the District (NEW).

- Policy 2700.01 - School Performance and Accountability Reports.
- Policies 3122.01 and 4122.01 - Drug-Free Workplace.
- Policy 3125 - Educator Licensing.
- Policies 3340 and 4340 - Grievance Procedure.
- Policies 1622, 3362, and 4362 - Employee Anti-Harassment.
- Policies 3410.01 and 4410.01 - Compensation for Part-time Staff.
- Policy 1619.01, 3419.02, and 4419.02 - Privacy Protections of Fully Insured Group Health Plans.
- Policies 3430 and 4430 - Leaves of Absence.
- Policies 3431 and 4431 - Employees Leave.
- Policy 5113 - Open Enrollment Program.
- Policy 5200 - Attendance.
- Policy 5200.01 - Full-Time Student.
- Policy 5330 - Administration of Medication.
- Policy 5461 - Children At-Risk of Not Graduating from High School.
- Policy 5517 - Student Anti-Harassment.
- Policy 5630 - Corporal Punishment.
- Policy 6220 - Budget Preparation.
- Policy 6325 - Procurement-Federal Grants/Funds.
- Policy 6520 - Payroll Deductions.
- Policy 6800 - System of Accounting.
- Policy 7440.01 - Video Surveillance and Electronic Monitoring.
- Policy 7455 - Accounting System for Fixed Assets.
- Policy 7540.01 - Technology Privacy.
- Policy 7540.03 - Student Technology Acceptable Use and Safety.
- Policy 8146 - Notification of Educational Options.
- Policy 8310 - Public Records.
- Policy 8320 - Personnel Records.
- Policy 8320.01 - Unauthorized Acquisition of Staff Personal Information.
- Policy 8330 - Students Records.
- Policy 8390 - Animals On District Property.
- Policy 8800 - Religious and Patriotic Ceremonies and Observances.
- Policy 9130 - Public Requests, Suggestions, or Complaints.

### III. DISCUSSION ITEMS

Those items requiring discussion but upon which action is not anticipated.

- A. Correspondence from non-school source
- B. Principal/Activities Director Reports (2<sup>nd</sup> meeting of the month only, unless necessary)
  - Elementary Math Curriculum.
  - Student Survey/Spring b.e.s.t. Screener.
  - School Specialty/Dan Safranski Donation.
  - Students of the Month.
  - Calumet County Tabletop Exercise.

- Microsoft TEALS Update.
- C. Superintendent's Report (2<sup>nd</sup> meeting of the month only, unless necessary)
  - TEACH Grant - \$10,000 for Network and Cyber Security Assessments Update.
  - February 21 Staff Development Update and Survey.
  - COVID-19 Precautions and Planning.
  - 8th Grade Canoe Trip Update.
  - Ariens Company Donation to Tech. Ed. Department.
  - Career Fair on April 2, 2020 at Chilton HS.
- D. Information and comments from board members.
  - Legislative Update (Jerry Franczek).

#### IV. INFORMATION ITEMS

Those items that require no action or discussion unless a school board member asks for clarification.

##### 1. Future meeting dates:

1. Hilbert Wolves Athletic Boosters – Wednesday, April 1, 2020 at 6:00 p.m.
2. Elementary PTO Meeting – Monday, April 13, 2020 at 6:00 p.m.
3. Regular School Board Meeting – Monday, April 20, 2020 at 6:30 p.m.

##### 2. Student/Staff Activities:

1. High School Musical (Anything Goes) – Friday, March 27 (7:00 p.m.), Saturday, March 28 (2:00/7:00 p.m.) and Sunday, March 29 (2:00 p.m.), 2020.
2. End of the 3<sup>rd</sup> Quarter – Wednesday, March 30, 2020.
3. Spring Break (No School) - Thursday, April 9 through Monday, April 13, 2020.
4. Prom and Post-Prom - Saturday, April 25, 2020.

##### 3. Suggested agenda items:

1. Staff Salary and Benefits Committee (Jerry Franczek, Craig Kesler, Erin Propson).
2. Teacher and Administrative contracts for the 2020-2021 School Year.
3. CESA #7 Contract of Services for the 2020-2021 school year.
4. Election results from the April 7, 2020 school board election.
5. Oath of Office for the elected school board members.
6. School Board Realignment of Officers.
7. Approval of attendance areas from the local private schools.
8. Presentations from 4th Grade Students and the Robotics Team.
9. Skills U.S.A. Presentation by Joe Hietpas.
10. Maintenance Projects for the Summer of 2020.

#### V. ADJOURNMENT

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn meeting at \_\_\_\_\_ p.m. Motion carried/lost.