

SCHOOL DISTRICT OF HILBERT  
VILLAGES OF HARRISON, HILBERT, SHERWOOD AND POTTER  
TOWNS OF BRILLION, WOODVILLE, CHILTON, RANTOUL AND STOCKBRIDGE

SPECIAL BOARD MEETING  
BOARD OF EDUCATION

DATE: **Thursday, March 26, 2020**  
TIME: **5:30 P.M.**  
LOCATION: **Hilbert High School – Commons**

I. MEETING OPENING

A. Call to Order

Meeting called to order by President of the Board, Mr. Jerry Franczek, at \_\_\_\_\_ p.m.

This meeting is a meeting of the Hilbert Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

B. Roll Call and Declaration of Quorum

Roll Call:

Mr. Jerry Franczek, President	_____	_____	_____	_____	_____	_____	_____
Mr. Jesse Jensen, Director	_____	_____	_____	_____	_____	_____	_____
Mrs. Leann Kaser, Director	_____	_____	_____	_____	_____	_____	_____
Mr. Craig Kesler, Treasurer	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
Mr. Tom Konen, Director	_____	_____	_____	_____	_____	_____	_____
Mr. Raymond Mueller, Vice-President	_____	_____	_____	_____	_____	_____	_____
Mrs. Erin Propson, Clerk	_____	_____	_____	_____	_____	_____	_____

Declaration of Quorum

The president of the board declared a quorum was present and directed the board to proceed with the regular order of business.

C. Pledge of Allegiance

D. Consent Agenda Items

Items that usually do not require discussion or an explanation as to the reason for school board action are included as one item and acted upon as one motion. However, any school board member may, prior to the vote to approve, make a motion to consider one or more of the items separately.

1. It is recommended that the submitted agenda be adopted as presented/amended. Motion by \_\_\_\_\_, second by \_\_\_\_\_. Motion carried/lost.
2. It is recommended that the submitted minutes of the ----- Regular Board Meeting be accepted as presented/amended. Motion by \_\_\_\_\_, second by \_\_\_\_\_. Motion carried/lost.

E. Payment of bills (vouchers)

1. It is recommended to approve payment of regular vouchers ----- through -----, ----- through -----, ----- through -----, and ----- through ----- Motion by \_\_\_\_\_, second by \_\_\_\_\_. Motion carried/lost.
2. Financial Report.

F. Staff Presentations

1. Maintenance Report (2<sup>nd</sup> meeting of the month).

G. Public Comment

1. Members of the audience may speak on any issue on the agenda or on any other area of interest.
2. The school board may discuss issues raised during the audience participation portion but shall not take action unless the item is on the agenda.
3. No audience participation will be allowed once this portion of the meeting has ended.

II. ACTION ITEMS

This category includes those items on which the school board is expected to reach a decision during the meeting.

1. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the payment of Support Staff during the COVID-19 School Closure as recommended by the Board's Finance Committee. Motion by carried/lost.

2. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve a temporary amendment to the Support Staff Handbook in the area of Leave - Sick Leave. Motion by carried/lost.

### III. DISCUSSION ITEMS

Those items requiring discussion but upon which action is not anticipated.

- A. Correspondence from non-school source
- B. Principal/Activities Director Reports (2<sup>nd</sup> meeting of the month only, unless necessary)
- C. Superintendent's Report (2<sup>nd</sup> meeting of the month only, unless necessary)
- D. Information and comments from board members.

### IV. INFORMATION ITEMS

Those items that require no action or discussion unless a school board member asks for clarification.

#### 1. Future meeting dates:

1. Regular School Board Meeting – Monday, April 20, 2020 at 6:30 p.m.

#### 2. Student/Staff Activities:

1. High School Musical (Anything Goes) – Friday, Ma1 (7:00 p.m.), Saturday, May 2 (2:00/7:00 p.m.) and Sunday, May 3 (2:00 p.m.), 2020.
2. Spring Break (No School) - Thursday, April 9 through Monday, April 13, 2020.

#### 3. Suggested agenda items:

1. Staff Salary and Benefits Committee (Jerry Franczek, Craig Kesler, Erin Propson).
2. Teacher and Administrative contracts for the 2020-2021 School Year.
3. CESA #7 Contract of Services for the 2020-2021 school year.
4. Election results from the April 7, 2020 school board election.
5. Oath of Office for the elected school board members.
6. School Board Realignment of Officers.
7. Approval of attendance areas from the local private schools.
8. Presentations from 4th Grade Students and the Robotics Team.
9. Skills U.S.A. Presentation by Joe Hietpas.
10. Maintenance Projects for the Summer of 2020.

### V. ADJOURNMENT

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn meeting at \_\_\_\_\_ p.m. Motion carried/lost.