

SCHOOL DISTRICT OF HILBERT
VILLAGES OF HARRISON, HILBERT, SHERWOOD AND POTTER
TOWNS OF BRILLION, WOODVILLE, CHILTON, RANTOUL AND STOCKBRIDGE

REGULAR BOARD MEETING
BOARD OF EDUCATION

DATE: **Monday, April 20, 2020**
TIME: **6:30 P.M.**
LOCATION: **Hilbert High School – Commons**

I. MEETING OPENING

A. Call to Order

Meeting called to order by President of the Board, Mr. Jerry Franczek, at _____ p.m.

This meeting is a meeting of the Hilbert Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

B. Roll Call and Declaration of Quorum

Roll Call:

Mr. Jerry Franczek, President	_____	_____	_____	_____	_____	_____	_____
Mr. Jesse Jensen, Director	_____	_____	_____	_____	_____	_____	_____
Mrs. Leann Kaser, Director	_____	_____	_____	_____	_____	_____	_____
Mr. Craig Kesler, Treasurer	_____	_____	_____	_____	_____	_____	_____
Mr. Tom Konen, Director	_____	_____	_____	_____	_____	_____	_____
Mr. Raymond Mueller, Vice-President	_____	_____	_____	_____	_____	_____	_____
Mrs. Erin Propson, Clerk	_____	_____	_____	_____	_____	_____	_____

Declaration of Quorum

The president of the board declared a quorum was present and directed the board to proceed with the regular order of business.

C. Pledge of Allegiance

D. Official swearing in of the candidates (Craig Kesler and Raymond Mueller) to the School Board for the next three year term of 2020-2021, 2021-2022 and 2022-2023.

E. Election of President Pro-Tem to serve as election of officers.

Motion by _____, second by _____.

F. Election of Officers for the coming year.

President _____

Motion by _____, second by _____.

Vice-President _____

Motion by _____, second by _____.

Clerk _____

Motion by _____, second by _____.

Treasurer _____

Motion by _____, second by _____.

Appointments

Delegate to the CESA #7 Annual Convention (July 8, 2020 at 6:00 p.m. at CESA #7) _____

Delegate to the WASB Convention _____

Alternate _____

Calendar Committee _____

Co-curricular Counsel _____

Scholarship Committee _____

Standing Board Committees

Staff Salary & Benefits Committee (Chairperson) _____

Insurance Committee

Budget/Finance Committee

G. Consent Agenda Items

Items that usually do not require discussion or an explanation as to the reason for school board action are included as one item and acted upon as one motion. However, any school board member may, prior to the vote to approve, make a motion to consider one or more of the items separately.

1. It is recommended that the submitted agenda be adopted as presented/amended. Motion by _____, second by _____. Motion carried/lost.
2. It is recommended that the submitted minutes of the March 16 Regular Board Meeting be accepted as presented/amended. Motion by _____, second by _____. Motion carried/lost.
3. It is recommended that the submitted minutes of the March 26 Special Board Meeting be accepted as presented/amended. Motion by _____, second by _____. Motion carried/lost.

H. Payment of bills (vouchers)

1. It is recommended to approve payment of regular vouchers 1365 through 1379, 140951 through 140993, and 192000355 through 192000366 Motion by _____, second by _____. Motion carried/lost.
2. Financial Report.

I. Staff Presentations

1. Maintenance Report (2nd meeting of the month).

J. Public Comment

1. Members of the audience may speak on any issue on the agenda or on any other area of interest.
2. The school board may discuss issues raised during the audience participation portion but shall not take action unless the item is on the agenda.
3. No audience participation will be allowed once this portion of the meeting has ended.

II. ACTION ITEMS

This category includes those items on which the school board is expected to reach a decision during the meeting.

1. Motion by _____, second by _____, to approve the election results of the April 7th election for school board representation, as reported by the Board of Canvassers. Motion carried/lost.
2. Motion by _____, second by _____, to approve the second plan for payment of Support Staff during the COVID-19 School Closure as recommended by the Board's Finance Committee. Motion carried/lost.
3. Motion by _____, second by _____, to approve the teacher's contracts for the 2020-2021 school year. Motion carried/lost.
4. Motion by _____, second by _____, to approve the attendance areas for St. John/Sacred Heart as submitted by their Board of Education for the 2020-2021 school year. Motion carried/lost.
5. Motion by _____, second by _____, to approve the first and final reading of the following Board Policies:
 - Policy 0167.1 - Voting.
 - Policy 8420.01 - Epidemics and Pandemics (New).
 - Policy 8450 - Control of Casual-Contact Communicable Diseases (Reissued).

III. DISCUSSION ITEMS

Those items requiring discussion but upon which action is not anticipated.

- A. Correspondence from non-school source
- B. Principal/Activities Director Reports (2nd meeting of the month only, unless necessary).
- C. Superintendent's Report (2nd meeting of the month only, unless necessary)
 - Digital Learning Plan Update.
 - COVID-19 Precautions and Planning.
 - Federal CARES Act.
 - Public Hearing on Waiver of Hours.
- D. Information and comments from board members.
 - Legislative Update (Jerry Franczek).

IV. INFORMATION ITEMS

Those items that require no action or discussion unless a school board member asks for clarification.

1. Future meeting dates:

- 1. Hilbert Wolves Athletic Boosters – Wednesday, May 6, 2020 at 6:00 p.m.
- 2. Elementary PTO Meeting – Monday, May 11, 2020 at 6:00 p.m.
- 3. Regular School Board Meeting – Monday, May 18, 2020 at 6:30 p.m.

2. Student/Staff Activities (**Postponed Until Further Notice or Canceled**)

- 1. Prom and Post-Prom – Saturday, April 25, 2020 (**canceled**).
- 2. High School Musical (Anything Goes) – Friday, May 1 (7:00 p.m.), Saturday, May 2 (2:00/7:00 p.m.) and Sunday, May 3 (2:00 p.m.), 2020. (**postponed**)
- 3. AP Calculus Exam – Tuesday, May 5, 2020 at 8:00 a.m. (**online format**)
- 4. Senior Mock Interviews – Wednesday, May 6, 2020. (**canceled**)
- 5. High School Academic Banquet – Wed., May 13, 2020 at 6:30 p.m. (**postponed**)
- 6. Elementary School Art and Music Night (Grades 2 through 4) – Thursday, May 14, 2020 at 6:30 p.m.
- 7. H.S. Spring Choir Concert – Sunday, May 17, 2020 at 6:00 p.m.
- 8. Elementary School Track Meet – Wednesday, May 20, 2020.
- 9. High School Graduation – Friday, May 22, 2020 at 7:00 p.m.
- 10. Spring Band (Grades 5-12) and Choir Concert (Grades 5-8) – Monday, June 1, 2020 at 7:00 p.m.
- 11. Memorial Day (No School) – Monday, May 25, 2020.
- 12. Middle School Promotion Ceremony – Tuesday, June 2, 2020 at 6:30 p.m.
- 13. Last Day of School – Friday, June 5, 2019.

3. Suggested agenda items:

1. Staff Salary and Benefits Committee (Jerry Franczek, Craig Kesler, Erin Propson).
2. Approval of Waiver of Hours to the Department of Public Instruction.
3. Approval of salaries for teachers, support staff and administration.
4. Administrative contracts for the 2020-2021 school year.
5. School Lunch Prices for the 2020-2021 school year.
6. Approval of Open Enrollment requests for the 2020-2021 school year.
7. Approval of Teacher and Support Staff handbooks for the 2020-2021 school year.
8. Approval of the Student Co-curricular Handbook for the 2020-2021 school year.
9. CESA #7 Contract of Services for the 2020-2021 school year.
10. Presentations from 4th Grade Students and the Robotics Team.
11. Maintenance Projects for the Summer of 2020.

V. ADJOURNMENT

Motion by _____, second by _____ to adjourn meeting at _____ p.m. Motion carried/lost.