

**REGULAR BOARD MEETING
HILBERT BOARD OF EDUCATION
January 20, 2025**

The Hilbert Board of Education met in regular session with six school board members present; Mr. Scott Bradley was absent. Mr. Anthony Sweere, Mr. Nathan Wesener, Mrs. Amy Schmitz and Mrs. Jennifer Konen were also in attendance.

President of the Board, Mr. Jerry Franczek, called the meeting to order at 5:30 p.m.

The President stated that legal meeting notices had been posted, declared a quorum was present, and directed the board to proceed with the regular order of business.

The Pledge of Allegiance was recited.

Motion by Erin Propson, second by Holly Plate to accept the submitted agenda as presented. Motion carried, six yes, one absent.

Motion by Raymond Mueller, second by Craig Kesler, to accept the submitted minutes of the December 16 Regular Board Meeting as presented. Motion carried, six yes, one absent.

Motion by Holly Plate, second by Erin Propson, to accept the submitted minutes of the December 16th Closed Session Meeting as presented. Motion carried, six yes, one absent.

Motion by Erin Propson, second by Craig Kesler to approve the payment of regular vouchers 70482 through 70484, 2182 through 2198, 143581 through 143618 and 242500210 through 242500280. Motion carried, six yes, one absent.

- Financial Report
- Maintenance Report

Motion by Erin Propson, second by Jesse Jensen, to approve the use of interest earnings from the referendum project to complete facility upgrades in the school buildings. Motion carried, six yes, one absent.

Motion by Raymond Mueller, second by Craig Kesler, to approve the determination of no limitation of enrollment in regular education or special education at any grade level for the upcoming open enrollment period of February 3, 2025 through April 25, 2025. Motion carried, six yes, one absent.

First reading of Board Policy Update on 34.1 from Neola:

- Board Policy 1100 – District Organization
- Board Policy 1130, 3230, 4230 – Ethics and Conflict of Interest
- Board Policy 1241 – Non-Renewal or Termination of the District Administrator's Contract
- Board Policy 2210 – Curriculum Development
- Board Policy 2270 – Religion in the Curriculum
- Board Policy 2271.01 – Start College Now Program
- Board Policy 2416 – Student Privacy and Parental Access to Information
- Board Policy 2440.01 – Summer or Interim School Attendance (NEW)
- Board Policy 2464 – Advanced Learning Instruction ("Gifted and Talented")
- Board Policy 3214 and 4214 – Staff Gifts
- Board Policy 3281 – Personal Property of Staff Members
- Board Policy 4124 – Notice of Reasonable Assurance of Employment
- Board Policy 5113 – Open Enrollment Program (Inter-District)
- Board Policy 5330 – Administration of Medication/Emergency Care
- Board Policy 5341 – Emergency Medical Authorization (RESCIND)
- Board Policy 5512 – Use of Tobacco and Nicotine by Students
- Board Policy 5611 – Due Process Rights (RESCIND)
- Board Policy 5710 – Student Complaints (RESCIND)
- Board Policy 6231 – Budget Implementation
- Board Policy 6235 – Fund Balance
- Board Policy 6620 – Petty Cash
- Board Policy 7410 – Maintenance
- Board Policy 7430 – Safety Standards

- Board Policy 7440 – Facility Security
- Board Policy 7440.02 – Smart Sensor and Monitoring Technology
- Board Policy 7540.03 – Student Technology Acceptable Use and Safety
- Board Policy 7540.04 – Staff Technology Acceptable Use and Safety
- Board Policy 8120 – Volunteers
- Board Policy 8125 – Consultants (NEW)
- Board Policy 8305 – Information Security (NEW)
- Board Policy 8395 – Student Mental and Physical Health Services
- Board Policy 8531 – Free and Reduced-Price Meals
- Board Policy 8600 - Transportation

- Principal/Activities Director Reports (2nd meeting of the month only, unless necessary)
 - Big East Honors Band and Choir
 - Elementary Reading Assessment Update

- Superintendent's Report
 - State of Education Convention January 21-24, 2025
 - Board of Education Election Papers (Scott Bradley, Holly Plate, Erin Propson)
 - Agenda for February 21, 2025 Teacher In-service
 - January Enrollment Update from the 2nd Friday Count
 - Technical Corrections for NEOLA Board Policy Update 34.1
 - Anonymous Donation for Unpaid School Lunch Accounts
 - Vande Hey/Brantmeier donated a vehicle for school use in technology education

- Information and comments from board members
 - Legislative Update (Jerry Franczek)

Future Meeting Dates will be:

- Hilbert Wolves Athletic Boosters Meeting - Wednesday, February 5, 2025 at 6:00 p.m.
- Parent Network Meeting – Wednesday, February 5, 2025 at 7:00 p.m.
- Elementary PTO Meeting – Monday, February 10, 2025 at 6:00 p.m.
- Regular School Board Meeting – Monday, February 17, 2025 at 6:00 p.m.

Suggested agenda items:

- Staff Salary and Benefits Committee (Jerry Franczek, Erin Propson, Holly Plate)
- Administrative Contracts
- Second Reading of NEOLA Board Policy Updates 34.1
- Valedictorian Selection According to Board Policy #5430
- Wisconsin Academic Excellence Scholarship – Board Policy #5451.01
- Technical Excellence Higher Education Scholarship – Board Policy #5451.02
- Presentation of Spring Coaches
- Board of Canvassers for the April Election
- Update to Board Policy #5410 – Promotion, Placement and Retention due to ACT 20 requirements

Motion by Erin Propson, second by Raymond Mueller, to adjourn meeting at 6:34 p.m. Motion carried, six yes, one absent.

Ms. Erin Propson – Board Clerk

Jody L. Kalkofen – Recording Secretary