

**REGULAR BOARD MEETING  
HILBERT BOARD OF EDUCATION  
May 13, 2024**

The Hilbert Board of Education met in regular session with five school board members present; Ms. Holly Plate and Ms. Erin Propson were absent. In attendance were Mr. Anthony Sweere, Mr. Nathan Wesener, Mrs. Amy Schmitz, Mrs. Jennifer Konen, Mr. Jason Grenzer, Mrs. Kristen Remington, Ben Krueger, Emma Schmitting and Chris Johns from the Brillion News.

President of the Board, Mr. Jerry Franczek, called the meeting to order at 6:30 p.m.

The President stated that legal meeting notices had been posted, declared a quorum was present, and directed the board to proceed with the regular order of business.

The Pledge of Allegiance was recited.

Official swearing in of the candidates (Jesse Jensen and Jerry Franczek) to the School Board for the next three-year term of 2024-2025, 2025-2026, 2026-2027.

**Election of President Pro-Tem to serve as election of officers:** Jerry Franczek  
Motion by Raymond Mueller, second by Craig Kesler. Motion carried, five yes, two absent.

**Election of Officers for the coming year:**  
President: Jerry Franczek  
Motion by Raymond Mueller, second by Craig Kesler. Motion carried, five yes, two absent.

Vice-President: Raymond Mueller  
Motion by Jerry Franczek, second by Jesse Jensen. Motion carried, five yes, two absent.

Clerk: Erin Propson  
Motion by Jerry Franczek, second by Raymond Mueller. Motion carried, five yes, two absent.

Treasurer: Craig Kesler  
Motion by Jerry Franczek, second by Raymond Mueller. Motion carried, five yes, two absent.

**Appointments:**

Delegate to the CESA #7 Annual Convention (Wednesday, May 22, 2024 at 6:30 p.m.)	Jerry Franczek
Delegate to the WASB Convention	Raymond Mueller
Alternate to the WASB Convention	Jerry Franczek
Calendar Committee	Holly Plate
Co-curricular Counsel	Scott Bradley
Scholarship Committee	Craig Kesler

**Standing Board Committees**

Staff Salary & Benefits Committee (Chairperson)	Jerry Franczek Erin Propson Holly Plate
Insurance Committee	Raymond Mueller Scott Bradley
Budget/Finance Committee	Jerry Franczek Jesse Jensen

Motion by Scott Bradley, second by Raymond Mueller, to accept the submitted agenda as presented.  
Motion carried, five yes, two absent.

Motion by Raymond Mueller, second by Craig Kesler, to accept the submitted minutes of the April 15 Regular Board Meeting as presented. Motion carried, five yes, two absent.

Motion by Craig Kesler, second by Jesse Jensen, to approve the payment of regular vouchers 70435 through 70439, 2059 through 2072, 143218 through 143256, and 232400378 through 232400419.  
Motion carried, five yes, two absent.

- Financial Report
- Maintenance Report

Motion by Raymond Mueller, second by Jesse Jensen, to approve the applications for open enrollment students for the 2024-2025 school year. Motion carried, five yes, two absent.

Motion by Scott Bradley, second by Craig Kesler, to approve the school lunch prices for the 2024-2025 school year as recommended by Jason Grenzer, Business Manager, and Lori Ott, Food Service Director.  
Motion carried, five yes, two absent.

Motion by Craig Kesler, second by Raymond Mueller, to approve the CESA #7 Contract of Services for the 2024-2025 school year. Motion carried, five yes, two absent.

Motion by Scott Bradley, second by Raymond Mueller, to approve the hiring of Emma Schmitting as the new Middle School teacher for the 2024-2025 school year. Motion carried, five yes, two absent.

Motion by Raymond Mueller, second by Jesse Jensen, to approve the resignation of Heather Mohr as the middle school English teacher effective at the end of the 2023-2024 school year. Motion carried, five yes, two absent.

#### Correspondence from non-school source

- Principal/Activities Director Reports (2<sup>nd</sup> meeting of the month only, unless necessary)
  - Vietnam Veterans of America Presentation
  - Senior Mock Interviews Recap
  - Boys and Girls Head Basketball Coaching Update
  - End of year planning for Elementary, Middle and High School
  - Summer School Update
- Superintendent's Report
  - Construction Project Update
  - Academic/Scholarship Ceremony Recap
  - Graduation Preparation/School Board Attendance
  - Excellence in Education Award Winners (5) for the District (Saturday, May 18 at 6:00 p.m. at the Kiel Performing Arts Center)
  - 5 Year School Self-Evaluation Summary for Status of Pupil Nondiscrimination
- Information and comments from board members
  - Legislative Update (Jerry Franczek)

#### Future Meeting Dates will be:

- Hilbert Wolves Athletic Boosters Meeting - Wednesday, May 29, 2024 at 6:00 p.m.
- Parent Network Meeting – Wednesday, May 29, 2024 at 7:00 p.m.
- Elementary PTO Meeting – Monday, June 10, 2024 at 6:00 p.m.
- Regular School Board Meeting – Monday, June 17, 2024 at 6:30 p.m.

Suggested agenda items:

- Maintenance Projects for the Summer of 2024 (Fund 46)
- Approval of the Attendance Area from the Local Private Schools
- Approval of Teacher and Support Staff Handbooks for the 2024-2025 school year
- Approval of the Student Co-curricular Handbook for the 2024-2025 school year
- Approval of the WIAA Membership for the 2024-2025 school year
- Approval of the Preliminary Budget for the 2024-2025 school year
- Approval of the Agenda for the Annual Meeting on Monday, July 22, 2024, at 6:00 p.m.
- Approval of the ESSA Consolidated Grant for the 2024-2025 school year
- Approval of the Policy Updates for the Title IX and EDGAR Regulations
- Approval of the District Library Media Plan

Motion by Scott Bradley, second by Raymond Mueller, to adjourn meeting at 7:31 p.m. Motion carried, five yes, two absent.

Mr. Jerry Franczek – Board President

Jody L. Kalkofen – Recording Secretary