

**REGULAR BOARD MEETING
HILBERT BOARD OF EDUCATION
June 17, 2024**

The Hilbert Board of Education met in regular session with six school board members present; Mr. Scott Bradley was absent. In attendance were Mr. Anthony Sweere, Mr. Nathan Wesener, Mrs. Amy Schmitz, Mrs. Jennifer Konen, Mr. Jason Grenzer, Mrs. Kristen Remington, and Stacey Brown.

President of the Board, Mr. Jerry Franczek, called the meeting to order at 6:30 p.m.

The President stated that legal meeting notices had been posted, declared a quorum was present, and directed the board to proceed with the regular order of business.

The Pledge of Allegiance was recited.

Motion by Erin Propson, second by Raymond Mueller, to accept the submitted agenda as presented. Motion carried, six yes, one absent.

Motion by Raymond Mueller, second by Craig Kesler, to accept the submitted minutes of the May 13 Regular Board Meeting as presented. Motion carried, six yes, one absent.

Motion by Erin Propson, second by Craig Kesler, to approve the payment of regular vouchers 70440 through 70454, 2073 through 2088, 143250, 143257 through 143308, and 232400420 through 232400473. Motion carried, six yes, one absent.

- Financial Report
- Maintenance Report
- District Library Media Plan Presentation – Stacey Brown, Library Media Specialist

Motion by Craig Kesler, second by Holly Plate, to approve the preliminary school budget for the 2024-2025 school year. Motion carried, six yes, one absent.

Motion by Raymond Mueller, second by Jesse Jensen, to approve the agenda for the Annual Meeting to be held on July 22, 2024 at 6:00 p.m. Motion carried, six yes, one absent.

Motion by Erin Propson, second by Raymond Mueller, to approve the updated 2024-2025 teacher salary and benefits package as recommended by the Staff Salary and Benefits Committee. Motion carried, six yes, one absent.

Motion by Raymond Mueller, second by Erin Propson, to approve the hiring of Claire LaLiberte as the new Middle/High School English teacher for the 2024-2025 school year. Motion carried, six yes, one absent.

Motion by Erin Propson, second by Holly Plate, to approve the resignation of Elizabeth Brunner as the Middle School special education teacher effective at the end of the 2023-2024 school year. Motion carried, six yes, one absent.

Motion by Craig Kesler, second by Jesse Jensen, to approve the W.I.A.A. Membership for the 2024-2025 school year. Motion carried, six yes, one absent.

Motion by Raymond Mueller, second by Holly Plate, to approve the student co-curricular handbook for the 2024-2025 school year. Motion carried, six yes, one absent.

Motion by Erin Propson, second by Jesse Jensen, to approve the ESSA Consolidated Grant for the 2024-2025 school year. Motion carried, six yes, one absent.

Motion by Erin Propson, second by Craig Kesler, to approve the Teacher Employment Handbook for the 2024-2025 school year. Motion carried, six yes, one absent.

Motion by Raymond Mueller, second by Holly Plate, to approve the Support Staff Handbook for the 2024-2025 school year. Motion carried, six yes, one absent.

Motion by Erin Propson, second by Holly Plate, to approve the District Library Media Plan. Motion carried, six yes, one absent.

Motion by Raymond Mueller, second by Craig Kesler, to approve moving forward on additional improvements and equipment purchases for the referendum project. Motion carried, six yes, one absent.

Correspondence from non-school source

- Principal/Activities Director Reports (2nd meeting of the month only, unless necessary)
 - Graduation Recap
 - Summer School Update
- Superintendent's Report
 - Construction Project Update
 - Board Policy Update 33.2 Emergency first reading adoption at the July meeting
 - Skyward Student Information System Change Over
 - CESA #7 School Board/Superintendent Communications Presentation – June 13, 2024 in Green Bay
 - Lighting Audit and Application for Rural Grant for Lighting
- Information and comments from board members
 - Legislative Update (Jerry Franczek)

Future Meeting Dates will be:

- Hilbert Wolves Athletic Boosters Meeting - Wednesday, June 2, 2024 at 6:00 p.m.
- Annual Meeting – Monday, July 22, 2024 at 6:00 p.m.
- Regular School Board Meeting – Monday, July 22, 2024 at 6:30 p.m.

Suggested agenda items:

- First and final reading of Board Policy update 33.2 from NEOLA
- Approval of the Student Handbook for the 2024-2025 School Year
- Adoption of the District Special Education Policies and Procedures Manual
- Approval of the District Safety Plan for the 2024-2025 School Year
- Presentation of Fall Coaches for 2024-2025
- Seclusion and Restraint Report to the Board of Education from the 2023-2024 School Year
- Student Academic Standards for the 2024-2025 School Year
- Approval of the Middle School Special Education teaching position
- Approval of Board Policy Update 33.2

Motion by Erin Propson, second by Jesse Jensen, to adjourn meeting at 7:27 p.m. Motion carried, six yes, one absent.

Mrs. Erin Propson – Board Clerk

Jody L. Kalkofen – Recording Secretary