

**REGULAR BOARD MEETING
HILBERT BOARD OF EDUCATION
December 18, 2023**

The Hilbert Board of Education met in regular session with all school board members present. In attendance were Mr. Anthony Sweere, Mr. Nathan Wesener, Mr. Jason Grenzer, Mrs. Jennifer Konen and Mrs. Kristen Remington.

President of the Board, Mr. Jerry Franczek, called the meeting to order at 5:30 p.m.

The President stated that legal meeting notices had been posted, declared a quorum was present, and directed the board to proceed with the regular order of business.

The Pledge of Allegiance was recited.

Motion by Erin Propson, second by Craig Kesler, to accept the submitted agenda as presented. Motion carried, seven yes.

Motion by Raymond Mueller, second by Scott Bradley, to accept the submitted minutes of the November 20 Regular Board Meeting as presented. Motion carried, seven yes.

Motion by Erin Propson, second by Craig Kesler, to approve the payment of regular vouchers 70395 through 70402, 1990 through 2001, 142965 through 143009, and 232400172 through 232400205. Motion carried, seven yes.

- Financial Report
- Maintenance Report

Motion by Erin Propson, second by Raymond Mueller, to approve the Annual School Safety Drill Report submitted by District Administrator, Anthony Sweere as required under Act 143. Motion carried, seven yes.

Motion by Raymond Mueller, second by Jesse Jensen, to approve moving forward on initial furniture and equipment purchases for the referendum project. Motion carried, seven yes.

Motion by Jesse Jensen, second by Holly Plate, to approve the maternity leave from March 8, 2024 through May 31, 2024 as requested by a staff member, according to Board Policy 3430.01 Family and Medical Leave of Absence. Motion carried, seven yes.

Correspondence from non-school source

- Principal/Activities Director Reports (2nd meeting of the month only, unless necessary)
 - ACCESS Testing Update
 - Winter Concert Review
 - E.L.L. Support
- Superintendent's Report
 - Construction Project Update
 - Furniture, Equipment, Weight Room Donations and Ordering Timeline
 - Board of Education Election Papers (Jerry Franczek and Jesse Jensen)
- Information and comments from board members
 - Legislative Update (Jerry Franczek)

Future Meeting Dates will be:

- Hilbert Wolves Athletic Boosters Meeting - Wednesday, January 3, 2024 at 6:00 p.m.
- Parent Network Meeting – Wednesday, January 3, 2024 at 7:00 p.m.
- Elementary PTO Meeting – Monday, January 8, 2024 at 6:00 p.m.
- **Regular School Board Meeting – Monday, January 22, 2024 at 5:30 p.m.**

Suggested agenda items:

- Approval of openings for open enrollment in the 2024-2025 school year according to Board Policy #5113 – Open Enrollment Program
- Staff Salary and Benefits Committee (Jerry Franczek, Erin Propson and Holly Plate)
- Closed Session for the Evaluation of the District Administrator
- Administrative Contracts

Motion by Erin Propson, second by Craig Kesler, to adjourn meeting at 6:41 p.m. Motion carried, seven yes.

Mrs. Erin Propson – Board Clerk

Jody L. Kalkofen – Recording Secretary