

Hilbert School District Chromebook Loan Agreement

Your child is being assigned a District-owned Chromebook computer for his/her educational use. Each student is responsible for the care and proper use of the device assigned to him/her. The same device will be assigned to the student for multiple years. This equipment is, and at all times remains, the property of the Hilbert School District, and is lent to the student for educational purposes only. All use of District-owned equipment and accounts can be monitored by the District to ensure the use of the Chromebook is for educational purposes.

The Chromebook must not be defaced or destroyed in any way. The device must be used in accordance with the District's Acceptable Use and Safety Agreement as well as, local, state, and federal statutes. Inappropriate use of the Chromebook may result in the student losing his/her right to use this device.

Defects in the Chromebook will be covered by the device 1 year warranty. Accidental damage will be covered by a protections plan that is offered by the Hilbert School District. If you choose to not purchase the protection plan, any damage to the Chromebook will be the responsibility of the student and parent/guardian. You are responsible for 100% of any damage or loss to the loaned computer equipment that is not covered by warranty or the protection plan. The replacement cost will not exceed \$250.00 for the Chromebook or \$25.00 for the charging cable.

Identification and inventory tags have been placed on the Chromebook. These tags must not be removed or modified. If they become damaged or missing, contact the Hilbert School IT department for replacements. Additional stickers, labels, tags, or markings must not be added to the Chromebook.

If the student graduates or withdraws from the Hilbert School District, the equipment must be returned to the Hilbert School District or turned in whenever requested by the Hilbert School District. The District will obtain reimbursement from, or on behalf of, student(s) for any damage to, loss of, or failure to return school property.

Students in grades 5-12 may be permitted to take their device home in the evening during the school year. In the event of a school closure, students may need to take their Chromebook home to participate in remote learning. Parents have the right to require that their child leave the District-owned Chromebook at school in the evenings and weekends. If that is the case, your child must return it to their Homeroom teacher at the end of each school day and pick it up each morning. Students must return the Chromebook to the school at the end of the school year so necessary upgrades and cleaning can be done.

If a parent opts out of this agreement, the parent must provide a personal Chromebook or another computing device capable of running a current version of Google Chrome for the child's use at school, and absolves the District from any responsibility for loss or damage of that personal device. Furthermore, the parent and child understands that the District Chromebook and any personal computing devices will be monitored through a web filter at all times while at school. District issued Chromebooks will also be monitored at home through a web filter to ensure the device is used for educational purposes. Teachers or other District Employees may require students to use District-owned equipment instead of personal equipment for testing or in-class work at their discretion. That equipment will be provided.

By signing below, I agree to the terms of this agreement and certify that my child may use a District Chromebook for educational purposes. I agree with the terms of participation including my responsibility for damage or loss not covered by the protection plan.

Student Name (print): _____

Graduating Class: _____

Student Signature: _____

Date: _____

Parent Name (print): _____

Parent Signature: _____

Date: _____

Leasing Fee Structure

- Parents are required to pay a \$50/year set fee at the beginning of the year for each of the student's 4 years (subject to change in successive years for different classes only).
- Parents have the option of buying a device protection plan (only covering the device during the school year) through the school for \$25/year (subject to change yearly) to cover issues not covered in the 1 year factory warranty. This 1 year factory warranty does not cover drops, breaks, spills, hardware failure, kids picking off keys, etc.
- Devices will be turned in at the end of each school year for maintenance and updates unless fully purchased by the student/parent.
- Students will have the option of buying the device after four years for \$50 (fee subject to change each year).

Protection Plan and Repairs

- A protection plan will be offered by the school district as an additional fee on a yearly basis.
 - This protection plan covers each of the following repairs **once** per year:
 - Screen replacement, keyboard issues and missing keys, trackpad, and camera replacements
 - Additional damages beyond once per year will be charged full repair prices
 - This protection plan does not cover
 - Lost/stolen charger \$20
 - Asset tag removal \$25
 - Lost/stolen chromebook \$250
 - Parents who do not purchase the \$25 protection plan for their student's chromebook will have the cost of repair or replacement charged to their student's account if damage occurs
 - Approximate cost of common repairs:
 1. Screen replacement \$50
 2. Keyboard/trackpad replacement \$50
 3. Missing key replacement \$50
 4. Camera replacement \$50
 - In the event a chromebook is not able to be repaired due to damage, the parents will be responsible for the cost of a new chromebook (\$250).
 - Parents will not be charged if a repair/replacement is needed due to manufacturer defects or normal use as determined by Hilbert IT Department.
- Students who fail to turn their chromebook in on time for summer maintenance on the agreed upon date may be assessed a \$25 late fee.
- Issues will accumulate and be tracked for the duration of the time the student uses the device. Each accidental or intentional incident over the four years of using the device will count as a separate issue. Parents have the option at any time to opt to have their student leave the Chromebook at school, which could minimize damage.