

**REGULAR BOARD MEETING
HILBERT BOARD OF EDUCATION
April 22, 2019**

The Hilbert Board of Education met in regular session with all school board members present. Also in attendance were Mr. Anthony Sweere, Mr. Jason Grenzer, Mrs. Amy Schmitz, Mr. Nathan Wesener and Ed Byrne. The President of the Board, Mr. Jerry Franczek, called the meeting to order at 6:30 p.m.

The president stated that legal meeting notices had been posted, declared a quorum was present, and directed the board to proceed with the regular order of business.

The Pledge of Allegiance was recited.

Official swearing in of the candidates (LeAnn Kaser, Tom Konen, and Erin Propson) to the School Board for the next three year term of 2019-2020, 2020-2021, and 2021-2022.

Election of President Pro-Tem to serve as election of officers: Jerry Franczek
Motion by Raymond Mueller, second by LeAnn Kaser

Election of Officers for the coming year:

President	Jerry Franczek	Motion by Craig Kesler, second by LeAnn Kaser
Vice-President	Raymond Mueller	Motion by Jerry Franczek, second by Craig Kesler
Clerk	Erin Propson	Motion by LeAnn Kaser, second by Tom Konen
Treasurer	Craig Kesler	Motion by Jerry Franczek, second by LeAnn Kaser

Appointments

Delegate to the CESA #7 Annual Convention (May 15, 2019 at 6:00 p.m. at CESA #7)	Jerry Franczek
Delegate to the WASB Convention Alternate	Jerry Franczek Raymond Mueller
Calendar Committee	Tom Konen
Co-curricular Counsel	LeAnn Kaser
Scholarship Committee	Tom Konen

Standing Board Committees

Staff Salary & Benefits Committee (Chairperson)	Jerry Franczek Erin Propson Craig Kesler
Insurance Committee	Jesse Jensen Raymond Mueller
Budget/Finance Committee	Jerry Franczek Erin Propson

Motion by Raymond Mueller, second by Craig Kesler, to accept the submitted agenda as amended.
Motion carried, seven yes.

Motion by Erin Propson, second by LeAnn Kaser, to accept the submitted minutes of the March 18 Regular Board Meeting as presented. Motion carried, seven yes.

Motion by Tom Konen, second by Raymond Mueller, to approve the payment of regular vouchers 70052 through 70058, 1184 through 1198, 140322 through 140374, and 181900318 through 181900334.
Motion carried, seven yes.

- Financial Report
- Maintenance Report

Motion by Raymond Mueller, second by Erin Propson, to approve the election results of the April 2nd election for school board representation, as reported by the Board of Canvassers. Motion carried, seven yes.

Motion by Erin Propson, second by Tom Konen, to approve the attendance areas for St. John/Sacred Heart as submitted by their Board of Education. Motion carried, seven yes.

Motion by LeAnn Kaser, second by Craig Kesler, to approve the hiring of Ben Thompson as the high school mathematics instructor for the 2019-2020 school year. Motion carried, seven yes.

Motion by Erin Propson, second by Jesse Jensen, to approve the teacher's contracts for the 2019-2020 school year. Motion carried, seven yes.

Motion by Tom Konen, second by LeAnn Kaser, to approve the CESA #7 Contract of Services for the 2019-2020 school year. Motion carried, seven yes.

Motion by Raymond Mueller, second by Erin Propson, to approve the following donations:

- Microsoft Surface Go Tablet (\$494.43) and a Tablet Cover (\$61.44) by Microsoft in support of the High School Computer Science class
- Lumber donation from Lunda Construction Company for the Technology Education Department's Shed Project

Motion carried, seven yes.

Motion by Erin Propson, second by Craig Kesler, to approve the second reading of the Board Policies located below. Motion carried, seven yes.

- 1130 Conflict of Interest
- 3230 Conflict of Interest
- 4230 Conflict of Interest
- 1422 Nondiscrimination and Equal Employment Opportunity
- 3122 Nondiscrimination and Equal Employment Opportunity
- 4122 Nondiscrimination and Equal Employment Opportunity
- 2260 Nondiscrimination and Access to Equal Educational Opportunity
- 5517 Student Anti-Harassment
- 1662 Employee Anti-Harassment
- 3362 Employee Anti-Harassment
- 4362 Employee Anti-Harassment
- 2270 Religion in Curriculum
- 2420 Education for Employment
- 2700.01 School Performance and Accountability reports
- 3120 Employment of Professional Staff
- 3139 Staff Discipline
- 3140 Non-Renewal, Resignation, and Termination
- 3143 Non-Renewal of Administrative Contracts (deleted)
- 5111 Eligibility of resident/Nonresident Students
- 5113 Open Enrollment Program (Interdistrict)
- 5114 Nonimmigrant Students in Visitor Programs
- 5341 Emergency Medical Authorization
- 5512 Use of Tobacco or Nicotine by Students
- 6220 Budget Preparation
- 6235 Fund balance
- 6440 Cooperative Purchasing
- 6520 Payroll Deductions
- 8330 Student Records
- 9130 Public Requests, Suggestions or Complaints
- 9150 School Visitors
- 1213 Student Supervision and Welfare
- 3212 Student Supervision and Welfare
- 4213 Student Supervision and Welfare\
- 5112 Entrance Age
- 5500 Student Code of Conduct
- 5600 Student Discipline (deleted)

- 5610 Suspension and Expulsion
- 7440 Facility Security
- 7440.01 Video Surveillance and Electronic Monitoring
- 8407 School Resource Officer Program
- 8410 Crisis Intervention
- 8420 School Safety and Emergency Preparedness
- 8462 Child Abuse and Neglect
- 8462.01 Threats and Violence (NEW)

- Correspondence from non-school source
- Principal's Report
- Superintendent's Report
 - State assessment update (ACT, ACT WorkKeys, ACT Aspire, Forward Exam, DLM Exam and AP Calculus and Chemistry)
 - State Destination Imagination and Forensics Update
 - Small Rural Schools Grant (Federal Grant) submitted for 2019-2020
 - Middle School Academic Bowl Update – top 2 over the last 3 years
 - TEACH Grant Consortium for 2019-2020
 - Hours of Instruction Update
 - Graduation set for Friday, May 24 at 7:00 p.m.

- Information and comments from board members
 - Legislative Update (Jerry Franczek)

Future Meeting Dates will be:

- Hilbert Wolves Athletic Boosters Meeting - Wednesday, May 1, 2019 at 6:00 p.m.
- Elementary PTO Meeting – Monday, May 1, 2019 at 6:00 p.m.
- Regular School Board Meeting – Wednesday, May 22, 2019 at 6:30 p.m.

Suggested agenda items:

- Approval of salaries for teachers, support staff and administration
- Administrative contracts for the 2019-2020 school year
- School Lunch Prices for the 2019-2020 school year
- Approval of Transportation requests for the 2019-2020 school year
- Approval of Transportation requests for the 2019-2020 school year
- Approval of Open Enrollment requests for the 2019-2020 school year
- Approval of Teacher and Support Staff handbooks for the 2019-2020 school year
- Approval of the Student Co-curricular Handbook for the 2019-2020 school year
- Maintenance Projects for the Summer of 2019

Motion by Craig Kesler, second by LeAnn Kaser, to adjourn meeting at 7:21 p.m. Motion carried, seven yes.

Mrs. Erin Propson – School Board Clerk
Jody L. Kalkofen – Recording Secretary