

**REGULAR BOARD MEETING  
HILBERT BOARD OF EDUCATION  
February 17, 2020**

The Hilbert Board of Education met in regular session with six school board members present; Mr. Tom Konen was absent. Also in attendance were Mr. Anthony Sweere and Mr. Jason Grenzer. The President of the Board, Mr. Jerry Franczek, called the meeting to order at 5:30 p.m.

The president stated that legal meeting notices had been posted, declared a quorum was present, and directed the board to proceed with the regular order of business.

The Pledge of Allegiance was recited.

Motion by Erin Propson, second by LeAnn Kaser, to accept the submitted agenda as amended. Motion carried, six yes, one absent.

Motion by LeAnn Kaser, second by Jesse Jensen, to accept the submitted minutes of the January 20 Regular Board Meeting as presented. Motion carried, six yes, one absent.

Motion by Raymond Mueller, second by Craig Kesler, to accept the submitted minutes of the January 20 Closed Board Meeting as presented. Motion carried, six yes, one absent.

Motion by Craig Kesler, second by LeAnn Kaser, to approve the payment of regular vouchers 70126 through 70133, 1331 through 1348, 140848 through 140888, and 192000239 through 192000287. Motion carried, six yes, one absent.

- Financial Report
- Maintenance Report
- High School Robotics Team Demonstration – Tim Hoffman, Craig Koch and students

Motion by Erin Propson, second by LeAnn Kaser, to approve the Academic Excellence Award to Alison LaBerge, according to Board Policy 5451.01. Motion carried, six yes, one absent.

Motion by Raymond Mueller, second by Erin Propson, to approve the Technical Excellence Higher Education Scholarship to Jacob Averkamp, according to Board Policy 5451.02. Motion carried, six yes, one absent.

Motion by Jesse Jensen, second by LeAnn Kaser, to approve the retirement of Craig Koch, High School Science Teacher, effective at the end of his 2019-2020 contract. Motion carried, six yes, one absent.

Board of Canvassers for the April 7<sup>th</sup> Election:  
Tom Konen, Jerry Franczek, LeAnn Kaser

Motion Presentation of Spring Coaches:  
Track: Mike Breckheimer, Head Track Coach  
Tom Kamps, Assistant Track Coach  
Matt Kuhn, Assistant Track Coach  
Amanda Hackbarth, Assistant Track Coach  
Lexi Schaffer, Volunteer Assistant Track Coach

MS Track: Rick Thiel, Head Coach  
Pat Rigoni, Assistant Coach

Baseball: Stan Diedrich, Head Baseball Coach  
Vacant, JV Baseball Coach  
Steve Helms, Volunteer Assistant Baseball Coach  
Wes Bunnell, Volunteer Assistant Baseball Coach

First reading of the following Board Policies:

- Policy 0100 - Definitions.
- Policy 7540 - Technology.
- Policy 7540.2 - Web Content, Apps, and Services.
- Policy 7540.04 - Staff Technology Acceptable Use and Safety.
- Policy 7544 - Use of Social Media.

- Policy 0121 - Authority.
- Policy 0142.5 - Vacancies.
- Policy 0143 - Authority of Individual Board Members.
- Policies 0144.3, 1130, 3230, 4230 - Conflict of Interest.
- Policy 0164.2 - Special Meetings.
- Policy 0167.6 - Email-Public Records.
- Policy 0167.7 - Use of Personal Communication Devices.
- Policy 0174.2 - School Performance Report.
- Policies 1213, 3213, 4213 - Student Supervision and Welfare.
- Policy 1241 - Non-Reemployment of the District Administrator.
- Policies 1461, 3161, 4161 - Unrequested Leaves of Absence/Fitness for Duty.
- Policy 2210 - Curriculum Development.
- Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity.
- Policy 2260.1 - Section 504/ADA Prohibition Against Discrimination Based on Disability.
- Policy 2261 - Title 1 Services.
- Policy 2261.01 - Parent and Family Member Participation in Title 1 Programs.
- Policy 2261.03 - District and School Report Card (NEW).
- Policy 2271.01 - Start College Now Program.
- Policy 2370 - Educational Options Provided by the District (NEW).
- Policy 2700.01 - School Performance and Accountability Reports.
- Policies 3122.01 and 4122.01 - Drug-Free Workplace.
- Policy 3125 - Educator Licensing.
- Policies 3340 and 4340 - Grievance Procedure.
- Policies 1622, 3362, and 4362 - Employee Anti-Harassment.
- Policies 3410.01 and 4410.01 - Compensation for Part-time Staff.
- Policy 1619.01, 3419.02, and 4419.02 - Privacy Protections of Fully Insured Group Health Plans.
- Policies 3430 and 4430 - Leaves of Absence.
- Policies 3431 and 4431 - Employees Leave.
- Policy 5113 - Open Enrollment Program.
- Policy 5200 - Attendance.
- Policy 5200.01 - Full-Time Student.
- Policy 5330 - Administration of Medication.
- Policy 5461 - Children At-Risk of Not Graduating from High School.
- Policy 5517 - Student Anti-Harassment.
- Policy 5630 - Corporal Punishment.
- Policy 6220 - Budget Preparation.
- Policy 6325 - Procurement-Federal Grants/Funds.
- Policy 6520 - Payroll Deductions.
- Policy 6800 - System of Accounting.
- Policy 7440.01 - Video Surveillance and Electronic Monitoring.
- Policy 7455 - Accounting System for Fixed Assets.
- Policy 7540.01 - Technology Privacy.
- Policy 7540.03 - Student Technology Acceptable Use and Safety.
- Policy 8146 - Notification of Educational Options.
- Policy 8310 - Public Records.
- Policy 8320 - Personnel Records.
- Policy 8320.01 - Unauthorized Acquisition of Staff Personal Information.
- Policy 8330 - Students Records.
- Policy 8390 - Animals On District Property.
- Policy 8800 - Religious and Patriotic Ceremonies and Observances.
- Policy 9130 - Public Requests, Suggestions, or Complaints.

- Correspondence from non-school source
- Principal/Athletic Director Reports

- Superintendent's Report
  - TEACH Grant for \$10,000 for Network and Cyber Security Assessments
  - Small Rural School Achievement Grant Application
  - PSLO increase in time consideration starting in the 2020-2021 school year
  - February 21 Staff Development Preview
  - Violet and Ruben Laack Memorial Fund
  - Preparation for the State Assessments (ACT, ACT WorkKeys, ACT Aspire, Forward Exam, DLM Exam)
  
- Information and comments from board members
  - Legislative Update (Jerry Franczek)

Future Meeting Dates will be:

- Parent Network Meeting – Wednesday, February 19 at 6:30 p.m.
- Hilbert Wolves Athletic Boosters Meeting - Wednesday, March 4, 2020 at 6:00 p.m.
- Elementary PTO Meeting – Monday, March 9, 2020 at 6:00 p.m.
- Regular School Board Meeting – Monday, March 16, 2019 at 6:30 p.m.

Suggested agenda items:

- Staff Salary and Benefits Committee (Jerry Franczek, Craig Kesler, Erin Propson)
- Board Policy Updates including Social Media Policy addition – Second Reading
- Teacher contracts for the 2020-2021 School Year
- Youth Options Approval for the Fall 2020
- CESA #7 Contract of Services for the 2020-2021 school year
- Maintenance Projects for the Summer of 2020
- Federal School Report Card Notification

Motion by Erin Propson, second by LeAnn Kaser, to adjourn meeting at 6:17 p.m. Motion carried, six yes, one absent.

Erin Propson – School Board Clerk

Jody L. Kalkofen – Recording Secretary