

**REGULAR BOARD MEETING
HILBERT BOARD OF EDUCATION
March 16, 2020**

The Hilbert Board of Education met in regular session with all school board members present. Also in attendance were Mr. Anthony Sweere and Mr. Jason Grenzer. The President of the Board, Mr. Jerry Franczek, called the meeting to order at 6:30 p.m.

The president stated that legal meeting notices had been posted, declared a quorum was present, and directed the board to proceed with the regular order of business.

The Pledge of Allegiance was recited.

Motion by Craig Kesler, second by LeAnn Kaser, to accept the submitted agenda as amended. Motion carried, seven yes.

Motion by Raymond Mueller, second by Erin Propson, to accept the submitted minutes of the February 17 Regular Board Meeting as presented. Motion carried, seven yes.

Motion by Tom Konen, second by LeAnn Kaser, to approve the payment of regular vouchers 70134 through 70137, 1349 through 1364, 140889 through 140950, and 192000288 through 192000354. Motion carried, seven yes.

- Financial Report
- Maintenance Report

Motion by Craig Kesler, second by Raymond Mueller, to approve the increase in Police School Liaison Officer services from the Calumet County Sheriff's Department for the 2020-2021 school year. Motion carried, seven yes.

Motion by Tom Konen, second by LeAnn Kaser, to approve the increase in substitute teacher pay effective April 1, 2020. Motion carried, seven yes.

Motion by LeAnn Kaser, second by Jesse Jensen, to approve the addition of an elementary school teacher for the 2020-2021 school year. Motion carried, seven yes.

Motion by Raymond Mueller, second by Tom Konen to approve the second and final reading of the following Board Policies. Motion carried, seven yes.

- Policy 0100 - Definitions.
- Policy 7540 - Technology.
- Policy 7540.2 - Web Content, Apps, and Services.
- Policy 7540.04 - Staff Technology Acceptable Use and Safety.
- Policy 7544 - Use of Social Media.
- Policy 0121 - Authority.
- Policy 0142.5 - Vacancies.
- Policy 0143 - Authority of Individual Board Members.
- Policies 0144.3, 1130, 3230, 4230 - Conflict of Interest.
- Policy 0164.2 - Special Meetings.
- Policy 0167.6 - Email-Public Records.
- Policy 0167.7 - Use of Personal Communication Devices.
- Policy 0174.2 - School Performance Report.
- Policies 1213, 3213, 4213 - Student Supervision and Welfare.
- Policy 1241 - Non-Reemployment of the District Administrator.
- Policies 1461, 3161, 4161 - Unrequested Leaves of Absence/Fitness for Duty.
- Policy 2210 - Curriculum Development.
- Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity.
- Policy 2260.1 - Section 504/ADA Prohibition Against Discrimination Based on Disability.
- Policy 2261 - Title 1 Services.
- Policy 2261.01 - Parent and Family Member Participation in Title 1 Programs.
- Policy 2261.03 - District and School Report Card (NEW).
- Policy 2271.01 - Start College Now Program.
- Policy 2370 - Educational Options Provided by the District (NEW).
- Policy 2700.01 - School Performance and Accountability Reports.

- Policies 3122.01 and 4122.01 - Drug-Free Workplace.
- Policy 3125 - Educator Licensing.
- Policies 3340 and 4340 - Grievance Procedure.
- Policies 1622, 3362, and 4362 - Employee Anti-Harassment.
- Policies 3410.01 and 4410.01 - Compensation for Part-time Staff.
- Policy 1619.01, 3419.02, and 4419.02 - Privacy Protections of Fully Insured Group Health Plans.
- Policies 3430 and 4430 - Leaves of Absence.
- Policies 3431 and 4431 - Employees Leave.
- Policy 5113 - Open Enrollment Program.
- Policy 5200 - Attendance.
- Policy 5200.01 - Full-Time Student.
- Policy 5330 - Administration of Medication.
- Policy 5461 - Children At-Risk of Not Graduating from High School.
- Policy 5517 - Student Anti-Harassment.
- Policy 5630 - Corporal Punishment.
- Policy 6220 - Budget Preparation.
- Policy 6325 - Procurement-Federal Grants/Funds.
- Policy 6520 - Payroll Deductions.
- Policy 6800 - System of Accounting.
- Policy 7440.01 - Video Surveillance and Electronic Monitoring.
- Policy 7455 - Accounting System for Fixed Assets.
- Policy 7540.01 - Technology Privacy.
- Policy 7540.03 - Student Technology Acceptable Use and Safety.
- Policy 8146 - Notification of Educational Options.
- Policy 8310 - Public Records.
- Policy 8320 - Personnel Records.
- Policy 8320.01 - Unauthorized Acquisition of Staff Personal Information.
- Policy 8330 - Students Records.
- Policy 8390 - Animals On District Property.
- Policy 8800 - Religious and Patriotic Ceremonies and Observances.
- Policy 9130 - Public Requests, Suggestions, or Complaints.

- Correspondence from non-school source
- Principal/Athletic Director Reports
 - Elementary Math Curriculum
 - Student Survey/Spring b.e.s.t. Screener
 - School Specialty/Dan Safranski Donation
 - Students of the Month
 - Calumet County Tabletop Exercise
 - Microsoft TEALS Update
- Superintendent's Report
 - TEACH Grant for \$10,000 for Network and Cyber Security Assessments
 - February 21 Staff Development Update and Survey
 - COVID-19 Precautions and Planning
 - 8th Grade Canoe trip Update
 - Ariens Company Donation to Tech. Ed. Department
 - Career Fair on April 2, 2020 at Chilton HS
- Information and comments from board members
 - Legislative Update (Jerry Franczek)

Future Meeting Dates will be:

- Hilbert Wolves Athletic Boosters Meeting - Wednesday, April 1, 2020 at 6:00 p.m.
- Elementary PTO Meeting – Monday, April 13, 2020 at 6:00 p.m.
- Regular School Board Meeting – Monday, April 20, 2020 at 6:30 p.m.

Suggested agenda items:

- Staff Salary and Benefits Committee (Jerry Franczek, Craig Kesler, Erin Propson)
- Teacher and Administrative contracts for the 2020-2021 School Year
- CESA #7 Contract of Services for the 2020-2021 school year
- Election results from the April 7, 2020 school board election
- Oath of Office for the elected school board members
- School Board Realignment of Officers
- Approval of attendance areas from the local private schools
- Presentation from 4th Grade Students and the Robotics Team
- Skills U.S.A. Presentation by Joe Hietpas
- Maintenance Projects for the Summer of 2020

Motion by Raymond Mueller, second by Erin Propson, to adjourn meeting at 7:50 p.m. Motion carried, seven yes.

Erin Propson – School Board Clerk

Jody L. Kalkofen – Recording Secretary